

SPECIAL MEETING NOTICE AND AGENDA

The City of Stoughton will hold a **Special** meeting of the **Planning Commission** on **Tuesday, July 19, 2016 at 6:00 pm** in the **Council Chambers, Second Floor, Public Safety Building, 321 S. Fourth Street, Stoughton WI.**

AGENDA:

Comprehensive Plan Rewrite

1. Call to order.
2. Introductions
3. Project Overview
4. Important Trends Overview
5. Redevelopment Areas and Other Areas of Focus
6. Discussion of Community Survey or Questionnaire
7. Review Public Participation Plan
8. Next Steps
 - a) August: Community Vision Workshop
 - b) September: Next appearance at Plan Commission Meeting
9. Future agenda items.
10. Adjournment.

COMMISSIONERS:

Mayor Donna Olson, Chair
Tom Selsor
Mike Maloney

Todd Krcma
Michael Engleberger

Matt Hanna
Scott Truehl

CC: PACKETS:

Rodney Scheel
Todd Krcma
Mike Maloney

Michael Stacey (3)
Mayor Donna Olson

Matt Hanna

E-MAIL NOTICES:

All Department Heads
City Attorney Matt Dregne
Peter Sveum
Planning Commissioners
DErickson@madison.com
Jackie Mich

Council members
Derek Westby
Scott Wegner
Area Townships
Michael Slavney

Steve Kittelson
smonette@stolib.org
Michael Stacey
Bill Livick
Scott Harrington

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 873-6677 PRIOR TO THE MEETING.

NOTE: AN EXPANDED MEETING MAY CONSTITUTE A QUORUM OF THE COUNCIL.

PUBLIC PARTICIPATION PLAN

City of Stoughton Comprehensive Plan

Section 1: Introduction

The City of Stoughton has begun to prepare a ten-year update to its Comprehensive Plan to comply with Wisconsin's "Smart Growth" planning law. A key required component of the state's planning legislation is to actively involve local residents and community stakeholders throughout the comprehensive planning process. Encouraging public participation is a key goal in the City of Stoughton's planning effort. The City believes public participation will help ensure that the resulting Comprehensive Plan accurately reflects the vision, goals, and values of its residents and business community.

Section 2: Purpose

Based on Section 66.1001(4)(a), Wisconsin Statutes, the purpose of the Public Participation Plan is to outline the procedures to be used in the planning process to foster public participation, including open discussion, communication programs, information services, and public meetings, to ensure there are opportunities for public participation at every stage of the preparation of a comprehensive plan. Through execution of this Public Participation Plan, the City intends to actively involve the public and key community interests in identifying major issues, establishing community goals, and selecting strategies to achieve those goals.

Section 3: Policy Guidelines for Public Participation

To foster public participation in the planning process, the following guidelines will be followed:

- The City Plan Commission will provide policy guidance during the preparation of the Plan. The Plan Commission will meet in a public setting at least three times during the course of the comprehensive planning process and will provide an opportunity for public comment at each meeting.
- All Plan Commission meetings will be publicized in advance and open to the public. These meetings will be held to discuss the nine elements of the Comprehensive Plan and other related issues.
- City staff will prepare and disseminate information to the public on the planning efforts for the Comprehensive Plan.
- Updates on the planning efforts and encouragement of public participation in the update of the Plan may be promoted through the City's website: www.ci.stoughton.wi.us
- Public comments will be solicited and responded to at every stage of planning process through the use of mailing and email lists of interested persons, as well as a potential community survey or questionnaire.
- The Plan Commission will direct two public events during the course of the planning process: a Community Vision Workshop and a Draft Plan Public Open House. As the project progresses, additional public involvement events may be incorporated into the process. All public events will be publicized in advance and open to the public. The Plan Commission, City staff, and consultants will prepare publicity materials to encourage broad public input at public meetings, and they will carefully compile and review the results for incorporation into the Plan document.
- A public hearing on the Draft Comprehensive Plan will be held to provide further opportunity for community feedback prior to adoption of the updated Comprehensive Plan. The City Plan Commission will be asked to recommend adoption of the Draft Comprehensive Plan to the City Council. Following the public hearing, revisions to the Plan will be made as necessary. A Class 1 hearing notice in the City's official newspaper of record will be published at least 30 days prior to the public hearing.