



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Sustainability Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **SUSTAINABILITY COMMITTEE OF THE CITY OF STOUGHTON**

Date/Time: **Monday, September 26, 2022 @ 6:00 p.m.**

Location: The meeting of the Sustainability Committee will be conducted as a hybrid meeting.

In person: City Council Chambers

Via Zoom: Join the meeting from your computer tablet or smartphone:

<https://us06web.zoom.us/j/85100776841?pwd=d01rbGlvVkRoTjJ5aEhkdkp1Y2FMUT09>

Meeting ID: 851 0077 6841

Passcode: 682556

One tap mobile

+19292056099,,85100776841#,,,,*682556# US (New York)

+13017158592,,85100776841#,,,,*682556# US (Washington DC)

+1 312 626 6799 US (Chicago)

Members: Ben Heili, Rachel Venegas, John Hallinan, Donelle Scaffidi, Stephen Jackson, Denise Duranczyk, Scott Taylor, Jeff Leverich, Jen Cummings, Heath Massey

Guests:

Item # AGENDA

1. Call to Order
2. Land Acknowledgment
3. Communications
4. Approve September 8 Minutes

NEW BUSINESS

5. Reflect on Community Dialogue event, discuss focus group results, and discuss next steps
6. Survey update
7. Future agenda items

FUTURE AGENDA ITEMS/Guests:

8. Adjournment

cc. Mayor Swadley, Department Heads, Council, Attorney Matt Dregne, Library Clerical Asst., Receptionists, Stoughton Newspapers/Wisc State Journal *Note: An expanded meeting may constitute a quorum of the Council. Meeting may close per Statutes 19.85 (1)(b) to consider the licensing of a person, then reopen for regular course of business.

Find your local number: <https://us06web.zoom.us/j/km4p9ML73>

Minutes for Sustainability Committee - Thursday, September 8th

1. Call to Order - 12:03pm

Members present: Rachel Venegas, Donelle Scaffidi, Denise Duranczyk, John Hallinan (until 12:40pm), Scott Taylor, Jeff Leverich, Steve Jackson, Heath Massey

Guests: Sharon Lezberg, Michelle, Jill Weiss (until 12:30pm), Tim Swadley

2. Land Acknowledgement

3. Communications

Rachel forwarded sustain Dane's email (SLC) , Meeting on Nov 4th - Sustain Dane summit

Denise - follow-up from meeting with Kristin Runge and John about survey - going to pause the planning until after the community dialogue and further discussion with committee is needed to determine if we will do one or two surveys.

4. Approve August 22 Minutes

Motion approve - steve, denise seconded, motion carried

5. Community Dialogue Planning

Update on assigned outreach tasks

Everyone shared

Follow-up needed: Donelle will get Peachjar post up, Steve will follow-up with HS and MS environmental clubs

Eventbrite has 17 registrations so far

Eventbrite will send out a reminder

Rachel will follow-up with senior center about adding event info to online newsletter

Detailed agenda

Sharon - walked through the agenda for the event

45 min of welcoming, info exchange and sharing

50 min - discussion tables on issue areas - try to have equal number at each table

Gallery walk/break - opportunity to add comments with sticky notes

Report out/conclusion

* Will be followup for finding a time to meet with table hosts for training

Sharon gave overview of table questions - will share doc with committee as read-only to review and submit feedback to Sharon & Michelle

Question - lots of questions, 20 min doesn't seem like enough time. Sharon and Michelle will work on a way to test them to see how long they will take. Suggestion: host can look at questions and focus discussion on two or three questions to get participation from everyone.

Each table could have a reflection sheet with the questions and add more comments if they need more time. And they could be gathered later on.

Table host can emphasize a couple questions but keep all in case response is brief to first couple questions

Event prep tasks and sign up for during the event

Sharon created a google form for everyone to fill in to volunteer - mostly tasks day of but also some ahead of time.

Data collection and analysis

Sharon and Michelle have been working on this

Mayor will follow-up with dept. heads on 11x17 with highlights

Finalize vision and goals for each focus area

Spent time working through vision and goals - Steve and John will finalize Energy and Transportation and Donelle will finalize Solid Waste and Community - send comments and ideas to Steve or Donelle. Deadline next Thursday.

Future agenda items - connecting with DEI and other committees, maybe not next meeting but in the near future. Suggestion to invite them to the event.

Talked about next meeting - will keep the regularly scheduled one on 9/26 and do a doodle poll for the week of Oct. 10th

6. Adjournment - Scott motioned, Jeff second, motion carried - 1:48pm