



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Sustainability Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **SUSTAINABILITY COMMITTEE OF THE CITY OF STOUGHTON**
Date/Time: **Monday, March 25th, 2024 @ 6:00 p.m.**
Location: The meeting of the Sustainability Committee will be conducted virtually.

Via Zoom: Join the meeting from your computer tablet or smartphone:
<https://us06web.zoom.us/j/88561292293?pwd=TFJvNUJ1N0gxOCtwTzVqTHBzbGRhUT09>
Meeting ID: 885 6129 2293
Passcode: 140894
One tap mobile
+19292056099,,88561292293#,,,,*140894# US (New York)
+13017158592,,88561292293#,,,,*140894# US (Washington DC)

Members: Ben Heili, Donelle Scaffidi, Rachel Venegas, Scott Taylor, Heath Massey, Sienna Scott, Katelyn Geleyense, Lisa Reeves, Adrienne Nienow and Marcus Cederstrom

Guests:

Item # AGENDA

1. Call to Order
2. Communications
3. Approve February 26th Minutes

NEW BUSINESS

4. Discussion and Vote on ARPA Proposal
5. Timeline Update and Spring Meetings
6. Sub-Committee work
7. Next Steps
8. Adjournment

FUTURE AGENDA ITEMS

cc. Mayor Swadley, Department Heads, Council, Attorney Matt Dregne, Library Clerical Asst., Receptionists, Stoughton Newspapers/Wisc State Journal *Note: An expanded meeting may constitute a quorum of the Council. Meeting may close per Statutes 19.85 (1)(b) to consider the licensing of a person, then reopen for regular course of business.

Find your local number: <https://us06web.zoom.us/j/kbyczs3qqg>

February 26th, 2024, City of Stoughton Sustainability Committee Meeting Notes

Committee members present: Scott Taylor, Lisa Reeves, Katelyn Geleynse, Heath Massey, Ben Heili, Donelle Scaffidi, Sienna Scott, Mayor Tim Swadley (ex officio)

Non-committee members present: Phil Caravello, Marcus Cederstrom, Brett Schumacher, Gwen Dolyndrury

Call to Order: 6:09 PM

Communications: Council will hold a committee of the whole meeting in May for the purpose of hearing ARPA proposals from the Sustainability Committee.

Parks & Rec committee is working on an outdoor recreation plan with items/priorities that dovetail with ours. They will allow us to review it so that we can suggest sustainability practices.

Donelle & Scott are communicating with Brett (DPW) about a drainageway in which DPW just cleared trees from the banks.

Ben moves to approve January 22nd, 2024 meeting minutes, Lisa seconds.

Timeline for Approval of Sustainability Plan: Donelle walks us through the timeline. March 26th is the goal for final council approval. We will start approval process by bringing plan to Community Affairs/Council Policy committee. Approval with CA/CP will help build credibility with the council. Donelle states that we want to “launch” the plan, i.e., introduce to the public, by May. Mayor Swadley states he is concerned that we do not rush the final stages of the plan. We will submit plan for March 5th CA/CP meeting, with understanding it they may give feedback rather than approve the plan, which would delay council approval but would still allow for May launch.

Breakout Groups: We divide into 2 groups. One to discuss ways to spend ARPA funds. The other to discuss the public launch of the sustainability plan.

Public Launch group discussed who to invite to public launch event. Will mirror groups & individuals invited to open house. Event will be held on a Saturday.

ARPA group discussed and voted on criteria for picking projects for funding. Potential for impact and visibility were the two top criteria. Also discussed benefit of hiring a consultant to begin plan implementation process, which would lay the groundwork for hiring a sustainability coordinator.

7:39 PM Heath moves to adjourn, Adrienne seconds.

To: City Council members
 Tim Swadley
From: Sustainability Committee
Re: ARPA funds request
Date: March 25, 2024

The Stoughton Sustainability Committee has been hard at work engaging in an extensive public engagement process and writing a Sustainability Plan for the City. We are nearing completion and hope to have the plan adopted by the end of April.

A key component of successful plan implementation is community engagement. We are planning to launch the City of Stoughton Sustainability Plan on Saturday, May 25th with a large community event. Based on past participation in the community dialogue event we put on, we are anticipating about 100 people to be in attendance.

The purpose of the event is threefold:

- 1) Share with the public the Sustainability Plan and accompanying Community Guide to Sustainability.
- 2) Strengthen our network through community connections and inspiring the community to approach sustainability from a place of possibility.
- 3) Invite community members to commit to personal actions, and to sign up for opportunities to get involved and stay connected with local leaders in sustainability.

We are asking for \$3,300 to cover the anticipated costs to put on the event:

Need	Cost	Estimate provided by
Venue rental	\$825	Chorus Public House
Printing marketing materials	\$80	UPS Store
Guest speaker(s)	\$1500	Stephanie Krubsack of Purevant Living
Pizza	\$250	Luca's
Salad	\$150	Vitruvian Farm
Beverages	\$300	Wildwood Cafe
Plates, cups, forks, napkins	\$105	Amazon
Miscellaneous expenses	\$90	n/a

Please note: The Sustainability Committee is in the process of developing an ARPA proposal for the full \$250,000 amount that was earmarked for Sustainability at the Committee of the Whole meeting on 4/6/2023. We have been given a deadline of "mid-May" and plan to have this full proposal ready by May 8th, 2024.