Tree Commission Meeting Minutes
Wednesday, June 10, 2015 at 6:00 PM
Ed Overland Room at City Hall, 381 E Main, Stoughton, WI

Members Present: Kevin Short, Kendall McBroom, Dave Moyer, John Archer and Randy Nelson

Absent & Excused: Jay Schotzko and Robert Kardasz

Staff: Street Department Secretary Vickie Erdahl

Guests: None

Call to order: Meeting called to order at 6:05 PM by Short

1) **Communications:**   *Nelson* reported that the DNR confirmed EAB in the Town of Dunkirk at the intersection of Hammond & Hannerville Roads. It was a green ash tree and it is thought that the tree had been infected for several years.

2) **Forestry Reports:** *Moyer* stated that the number was missing on tree plantings for May which was 41 trees. Questions regarding when and how many tree injections are going to get done and where is the money from the sale of boards. *Erdahl* will set up a meeting with Cindy at the Senior Center to find where the monies are and have a procedure in place so everyone can see what is happening with the money. (Need transparency).

3) **Discussion 0f Syttende Mai Event and Carving Event:** *McBroom* reported that the event wasn't as successful as we had hoped and felt that more exposure would have helped. *Moyer* stated that in similar events like ours that less product actually produced higher bidding prices. It was questioned whether the event should even be held again next year, should we be interested in trying to make money – is it worth it? and perhaps we should only focus on the sale of boards from the solar kiln. The Senior Center would then continue to sell items on their own.

4) **Update – Ordinance 78-604 (2) Street Frontages:** *Erdahl* reported that the newly created Ordinance 0-13-2015 to Amend Chapter 10 – Buildings and Building Regulation to Require Street Tree Installation was passed at the council meeting on May 12th, 2015. A form was developed for developer and/or homeowner for tree planting to be filled out for tracking purposes and update the tree inventory. Also discussed with the tree planting list – streets has a list but so does the planning dept which is given to companies and developers to know what to plant to satisfy the points to receive credits for the building requirements. The Tree Commission would like to review and modify the list as some trees should not be planted.

5) **Approval of minutes from May 13, 2015 Meeting**: **Motion by Moyer, seconded by Archer to approve the minutes after correcting the submittal date from 4/14/15 to 5/14/15. Carried 4-0.**

6) **Elect Chair:**   Motioned by Archer, seconded by Short to nominate Dave Moyer as Chair. **Motion carried 3-0**.

7) **Elect Vice-Chair:** Motioned by Moyer, seconded by Archer to nominate Kevin Short as Vice Chair. **Motioned carried 3-0.**

8) **Discuss Meeting Day & Time:** After a brief discussion it was decided that the Tree Commission will still meet on the second Wednesday of the month but will meet at 4:30 PM. *Erdahl* will check with staff at City Hall from room availability and make sure that the meeting is changed on the city calendar.

Also discussed was looking for additional member(s). *Erdahl* stated that at the next Public Works meeting a representative would be appointed from that committee.

9) New Bug & Tree Diseases: *Archer* and *Nelson* attended a meeting at the DNR with Brian Wahl and other people. The discussion was about diseases affecting the trees. *Archer* would like to have a plan developed with procedures to follow if city trees get infected – much like the plan that is in place for the Emerald Ash Borer. The inventory will be checked for locations of trees to inspect – starting with oaks and maples. *Archer* distributed some informational brochures.

10) Future Agenda Items: Tree Planting List, Future of Carving Event, Information for/on Website, Strategies for Tree Diseases, Reporting on Funds with Solar Kiln / Board Sales

Motion by Moyer seconded by Archer to adjourn the meeting at 7:30 p.m. Respectfully submitted 6/17/15, Vickie Erdahl - Staff