



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of: PERSONNEL COMMITTEE
Date /Time: Monday, February 3, 2014 @ 5:30 p.m.
Location: Mayor's Office
381 E. Main St., Stoughton, WI
Members: Sonny Swangstu (Chair), Ron Christianson, Tricia Suess (Vice-chair), Thomas Selsor and Mayor Donna Olson (ex-officio member)

AGENDA

1. Call to Order
2. Communications
3. Minutes of January 15, 2014
4. Discussion and Action regarding COBRA and the Retiree Health Insurance rates.
5. Planning Department Administrative Assistant position description and recruitment
6. Discussion and action regarding update to the City of Stoughton Work Rules-re: Dispatch Holiday Schedule.
7. The Personnel Committee may convene in closed session, pursuant to Wis. Stat. sec. 19.85 (1)(c), to consider compensation or performance evaluation data of particular City employees, and may reconvene in open session to continue for the regular course of the meeting.
8. Future Agenda Items
9. Adjournment

IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE TO ATTEND THIS MEETING, PLEASE CALL 873-6677 PRIOR TO THIS MEETING.

ATTN COMMITTEE MEMBERS: THREE (3) MEMBERS NEEDED FOR A QUORUM. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please notify City Hall by calling (608)873-6677 or via email mhougan@ci.stoughton.wi.us

By: Personnel Committee Chair Sonny Swangstu, Mayor Donna Olson