



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the Personnel Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of: PERSONNEL COMMITTEE-Special Meeting  
Date /Time: **Thursday, November 14, 2013 @ 5:30 p.m.**  
Location: Mayor's Office at City Hall  
381 E. Main St. Stoughton, WI  
Members: Sonny Swangstu (Chair), Ron Christianson, Tricia Suess (Vice-chair), Thomas Selsor and Mayor Donna Olson (ex-officio member)

ATTN COMMITTEE MEMBERS: THREE (3) MEMBERS NEEDED FOR A QUORUM. The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please notify City Hall by calling (608)873-6677 or via email [mhougan@ci.stoughton.wi.us](mailto:mhougan@ci.stoughton.wi.us)

### CALL TO ORDER

1. Communications
2. Minutes of October 23, 2013 & October 30, 2013

### OLD BUSINESS

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### NEW BUSINESS

3. Review and approval of the proposed restructuring in the Fire Department.
4. Review and approval of a part time (15 hours per week) Youth Center Staff position.
5. Review and approve the wages for the part time Patrol Officer.
6. Review and approve position descriptions, wage scales, and posting for the consolidation and Restructure at City Hall.
7. Review and approve position descriptions, wage scales, and posting for the Human Resources positions.
8. Future agenda items.

### ADJOURNMENT

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IF YOU ARE DISABLED AND IN NEED OF ASSISTANCE TO ATTEND THIS MEETING, PLEASE CALL 873-6677 PRIOR TO THIS MEETING.

By: Personnel Committee Chair Sonny Swangstu, Mayor Donna Olson