

Planning Commission Meeting Minutes

Monday, April 9, 2018 at 6:00 pm

Public Safety Building, Council Chambers, Second Floor, 321 S. Fourth Street, Stoughton, WI.

Members Present: Mayor Donna Olson; Scott Truehl, Vice-Chair; Todd Barman; Matt Bartlett; Michael Engelberger, and Matt Hanna

Members Absent: Todd Krcma

Staff: Rodney Scheel, Director of Planning & Development

Press: None

Guests: Craig Slager, Joe Birkland, Emily Bahr

1. **Call to order.** Mayor Olson called the meeting to order at 6:00 pm.
2. **Consider approval of the Planning Commission meeting minutes of February 12, 2018.**
Motion by **Bartlett** to approve the minutes as presented, 2nd by **Hanna**. Motion carried 5-0.
3. **Council Representative Report.**
Truehl provided an update on Council action items. He reported the Common Council had approved the compost facility for the Public Works Facility and an ETJ request. Common Council will act on the Berry Street GDP amendment request on April 10th.
4. **Status of Current Developments.**
Scheel gave an update on several projects and reported Pancake Café has opened and work has resumed on the Dunkin Donuts project. The City has received building permit information for the McFarland State Bank project in Kettle Park West and expects construction to start soon.
5. **Craig Slager, Paul Davis Restoration requests approval of a second story rear addition at 617 W. Main Street.**
Scheel gave a brief overview of the project and turned it over to Mr. Craig Slager. Barman inquired about the windows on the rear of the building. Slager reported the internal stairway defined the location of the windows on the south side of the building. He also reported the owner will be having the entire building resided as part of the project. Engelberger arrived. Motion by **Hanna**, seconded by **Truehl** to approve the approval resolution as presented. Motion carried 6-0.
6. **Tim Thorson, Royal Oak Engineering requests approval of an extra-territorial certified survey map (CSM) request to combine properties at 3318 Quam Drive, Town of Dunn.**
Scheel gave an overview of the request. Motion by **Truehl**, seconded by **Engelberger** to approve the approval resolution as presented. Motion carried 6-0.
7. **Future agenda items.**
Scheel indicated work will continue on the draft ordinance amendments once the new Planning Commission is in place.

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8. Adjournment.

Motion by **Engelberger** to adjourn at 6:10 pm, 2nd by **Truehl**. Motion carried 6-0.

Respectfully Submitted,

Rodney Scheel