

OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Food Pantry Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **CITY OF STOUGHTON FOOD PANTRY**

Date /Time: **July 13, 2022 – 1:00 to 3:00 pm**

Item Location: The meeting of the Food Pantry will be conducted In Person,

EMS Meeting Room, 516 S Fourth St., Stoughton, WI,

1. Call to order – attendance

2. Approval of minutes special meeting with Methodist and PEP

- 3. Approval of minutes March 16, 2022 meeting
- 4. Food Challenges
 - a. Emergency Bag-Did these end when we went to 2x per month? Do we need to continue with these?
 - b. Meat-We have approx. 110 households we need approx.. 350-450 servings per month of meats. In July we will get about 75 from TEFAP.
 - i. How should we make up the shortfall?
 - ii. Once pork chops and fish are gone, what do we buy? Where do we get it from?
 - iii. Brats, frozen pizza, chicken, ground beef, and beef sausages?
 - iv. When do we allow duplicate choices? Given the financial capability should we move back to 4 servings minimum?
 - c. Pick 3-nearly out of extra, with nothing in the backend and no major drive coming.
 - i. Why does a family of 1 get 3 picks and a family of 6 get 3 picks? Is this fair? Do we need to purchase more?
 - d. Small Snacks-nothing in backend and mostly just bars available.
 - i. Do we need to purchase?
 - ii. Do we go back to 2 snacks per family member?
 - e. Bread-a staple that we are not providing lately-should we purchase breads?
- 5. Discussion as to opening the pantry for client(s) to come in? All other city organizations are open, ie Senior Center, Youth Center, City Hall, with few people wearing masks.
- 6. Volunteer Meeting-when should this be held and what should agenda consist of?
- 7. Discussion-how to follu-up with Methodist and PEP
- 8. Adjournment

Members: Mike Heger (Chair), Sandy Fleming, Linda Lane, Val Macho, Diane Williams

Staff: Tammy Nimmo, Deputy City Clerk

Note-An expanded meeting may constitute a quorum of the Council.

Sent to: (via e-mail) Food Pantry Committee

Cc: (via e-mail) Mayor Swadley Department Heads

Council Members City Attorney Matthew Dregne

Stoughton Newspapers Sara Monette

Any person wishing to attend the meeting, whom because of a disability, requires special accommodation, should contact the City Clerk's Office at (608) 873-6692 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. In addition, any person wishing to speak or have their comments heard but does not have access to the internet should also contact the City Clerk's Office at the number above at least 24 hours before the scheduled meeting so appropriate arrangements can be made.