

FINANCE COMMITTEE MEETING MINUTES

January 13, 2015 . 5:30 p.m.

Council Chambers, Public Safety Building

Present:

Alderpersons Greg Jenson, Ron Christianson, Pat O'Connor, Tim Swadley and Mayor Donna Olson

Others Present:

Finance Director Laurie Sullivan and Planning Director Rodney Scheel

Absent and Excused: None

Call to order:

Finance Chair Christianson called the meeting to order at 5:30p.m.

Communications:

Sullivan stated that the Preliminary Audit is January 26th. Year end work has begun. Tax collections continue.

Reports / Contingency – November Treasurer's Report:

No action taken

Finance Committee Minutes of December 9, 2014:

Moved by Jensen, seconded by O'Connor to recommend approval of the Finance Committee minutes of December 9, 2014 as presented. Motion carried unanimously with Mayor Olson voting.

Resolution Authorizing and Directing the Proper City Official(s) to Enter Into an Agreement with Strang, Inc. for Architectural Services Related to Remodeling the Police Dispatch Center :

Planning Director Scheel presented a contract for professional architectural services for the remodel of the Police Dispatch center. The City has used Strang for the other building changes in the past. Moved by O'Connor, seconded by Jensen to recommend Council approve the Resolution authorizing and directing the proper City official(s) to enter into an agreement with Strang, Inc. for architectural services related to remodeling the Police Dispatch Center. Motion carried unanimously with Mayor Olson voting.

Policy Discussion – Purchasing Policy:

Staff has been directed to rewrite the change order section

Policy Discussion – New Vendor Policy:

Staff has been directed to rewrite the policy.

Policy Discussion – Building Project Change Order Policy:

Direction is to eliminate this policy.

Future Agenda Items:

City Attorney Policy . CIP Policy . CIP and Budget Policy

Moved by Jensen, seconded by Swadley to adjourn at 5:55pm. Motion carried unanimously.

Respectfully submitted
Laurie Sullivan
Finance Director