

## **Landmarks Commission Meeting Minutes**

**Thursday November 14, 2019 – 6:30 pm**

**Opera House, Hall of Fame Room, Lower Level, 381 E. Main Street, Stoughton, WI.**

**Members Present:** Peggy Veregin, Chair; Alan Hedstrom, Vice-Chair; Todd Hubing; Jean Ligocki; Greg Pigarelli, Secretary; Kimberly Cook and Kristi Panthofer.

**Absent:** None

**Guests:** Keri Murphy and Eric Francksen

**Press:** Mackenzie Krumme

- 1. Call to order.** Veregin called the meeting to order at 6:30 pm.
- 2. Public Comment (each speaker allowed 3 minutes).**  
No one spoke.
- 3. Consider approval of the Landmarks Commission meeting minutes of October 10, 2019.**  
Motion by **Hubing** to approve the minutes as presented, 2<sup>nd</sup> by **Hedstrom**. Motion carried 6 – 0.

Motion by **Hedstrom** to change the agenda order to review the COA requests first, 2<sup>nd</sup> by **Hubing**. Motion carried 6 – 0.

- 4. Update: Linderud photo collection.**  
Hubing reported 60 people were on the website last month with 80% of them being new.  
Nothing else to report.
- 5. Update: Community outreach.**  
Panthofer posted info about the listening sessions of the Landmark Facebook page.
- 6. Communication: Historic Preservation Conference in Lake Geneva Oct 25-26.**  
Hedstrom and Hubing shared their positive experiences at the conference.
- 7. Request by Kristi Panthofer for approval of a certificate of appropriateness for roof improvements at 201 S. Franklin Street.**  
Veregin introduced the request.

Kristi Panthofer explained the request and provided roof samples by Owens Corning “Duration” shingles which are warranted for up to 130 mph winds.

Motion by **Hedstrom** to approve the COA request as presented, 2<sup>nd</sup> by **Cook**. Motion carried 5 – 0. (Panthofer abstained and left the room)

Ligocki arrived at 7:38 pm

- 8. Request by Keri Murphy to discuss future exterior improvements at 201 S. Franklin Street.**  
Keri Murphy, who will be the new owner at 201 S. Franklin Street, provided information about potential future projects to find out what may be needed for Landmarks Commission approval.  
The following are the proposed projects that were discussed:

- Removal or filling of a cistern: No City permit or COA review needed.
- Repairing/replacement of windows: City permit and COA review will be necessary.
- Tuck-pointing/Structural porch support repair: City permit and COA review will be necessary.
- Lead service pipe replacement with copper pipe: City permit is necessary.
- Yard grading along foundation: No City permit or COA review needed.
- Attic window enlargement/repair: City permit and COA review necessary.
- Bat house installation: No City permit or COA review needed. Should be installed on pole and not on the home.

Veregin to provide Stacey a link to the National and State tax credit program to forward to Keri Murphy.

**9. Request by Eric Francksen for certificate of appropriateness approval for roof and dragon repairs at 327 E. Washington Street.**

Veregin introduced the request.

Eric Francksen explained the request and provided pictures of the newly refurbished dragon. The shingles are GAF Timberline High Definition in charcoal gray. The box vents will be replaced by more discreet hip vents.

Motion by **Hubing** to approve the COA request as presented, 2<sup>nd</sup> by **Pigarelli**. Motion carried 7 – 0.

**10. Local downtown district planning.**

Veregin stated the open house was well attended and the survey is now up and running.

Veregin stated the Lakota Group will need to know when to end the survey so a summary report can be generated. Sunday, December 22, 2019 was mentioned as a potential date but the date is flexible.

Stacey stated we need to acquire a bill from the Lakota Group for services rendered.

Cook left the meeting at 7:42 pm.

The group discussed the open house, a potential timeline, timing of the final summary report from the Lakota Group and a potential presentation at the Common Council.

**11. Commission Reports/Calendar.**

Nothing to report.

**12. Future agenda items.**

- a. Update: RDA subcommittee.
- b. Update: 1892 High School
- c. Discuss 2019 Art Wendt Historic Preservation Service Award
- d. Update: 2019 local landmark mini-grants

e. Subcommittee review of historic preservation ordinance definitions.

**13. Adjournment.** Motion by **Hedstrom** to adjourn at 8:35 pm, 2<sup>nd</sup> by **Panthofer**. Motion carried 6 - 0.

Respectfully Submitted,

*Michael P. Stacey*