

# City of Stoughton Police and Fire Commission Meeting Minutes

Meeting held at City of Stoughton Police Department Conference Room  
321 South Fourth Street, Stoughton, WI  
Monday, April 9, 2018 5:00pm

**Members Present:** Jon Lewis, Dave Bursack, Dan Kittleson

**Staff:** Police Chief Greg Leck, Sergeant Patrick Frisch

## 1). **Call to order.**

The April 9, 2018 meeting of the Stoughton (WI) Police and Fire Commission was called to order by commission President Kittleson at 5:00pm.

## 2). **Purpose of Meeting**

- A. Review Assessment Center examination results and certification of candidates for Police Officer with the City of Stoughton (WI) Police Department.
- B. Discuss action regarding Lieutenant recruitment process for Police Department and review of applications for position.

## 3). **Move to Close Session**

Moved to closed session per State Statute 19.85(1)(c) for the purpose of employment considerations. Motion by Lewis, second by Bursack. Motion passed.

## 4). **Move to Open Session**

Motion by Kittleson, second by Bursack to return to open session. Motion passed.

Motion by Lewis, second by Kittleson that all six Police Officer candidates that completed the Assessment Center examination be certified by the Police & Fire Commission and that all six names be forwarded to Police Chief. Motion passed.

## 5) **Lieutenant Vacancy**

Due to a recent retirement of a Police Lieutenant, a vacancy for that position exists in which the Police Chief desires to fill.

Motion by Lewis and second by Kittleson that applications for the open Lieutenant's position to come from within the Police Department as sufficient number of internal candidates have applied. All candidates will submit to a written exam, an interview by an outside panel, and a final oral interview before Police and Fire Commission.

## 6). **Pending Officer Resignation**

Chief Leck informed the Police and Fire commission of a pending resignation by a Police Department patrol officer.

## 5). **Adjournment**

Motion by Lewis, second by Bursack to adjourn. Motion passed.

Meeting summary by Bursack