

COMMUNITY AFFAIRS/COUNCIL POLICY MEETING MINUTES

Tuesday, August 6, 2019 @ 6:00 PM

ED OVERLAND ROOM, OPERA HOUSE, 381 E MAIN ST. STOUGHTON, WI

Present:

Alders Jean Ligocki, Ben Heili, Brett Schumacher, Regina Hirsch and Mayor Tim Swadley

Also Present:

City Clerk Holly Licht

Absent and Excused:

None

Call to Order:

Ligocki called the meeting to order 6:00 p.m.

Communications:

Ligocki stated that she would like to propose a social media policy for alders. Schumacher mentioned that the school district has a similar policy and would make a good starting point. Heili stated that he would like City Climate Change and Renewal Energy target be put on the agenda for September.

Discussion and Possible Action regarding a charitable donation policy:

Clerk Licht stated that Attorney Dregne suggested dealing with requests on a case-by-case basis instead of drafting a policy. Hirsch stated that it was necessary to have a policy to lay out the process. The committee agreed. They directed clerk to make the following language changes in the policy: add limited to monetary funds, not in-kind, take out the officially affiliated, explicitly call out the food pantry and the City Band. The committee wants to see the policy at the next meeting before it went to council.

Discussion regarding mobile food carts:

The committee stated that food carts that are part of a special event or city should be exempt from getting a permit. They added that the ordinance should read that a food cart cannot be within 300 of the perimeter of a special event. The ordinance should not reference private property. They wanted to make a designate food cart area to present to the public safety committee and get feedback from the chief of police. Hirsch stated that there should be no food carts on HWY 51 unless part of a special event. They suggested listing the county sanitary requirements in an appendix instead of listing them all twice within the ordinance. The committee directed Clerk Licht to make the changes. The committee wants to work on this for another meeting before the attorney reviews it.

Approval of the June 4, 2019 CACP Minutes

Motion by Heili, second by Hirsch to approve the minutes with the correction under the mobile food cart policy. Clerk Licht stated she would finish the sentence. Motion carried 5-0.

Discussion and possible action regarding Building Use Policy Fees

Motion by Heili, second by Schumacher to change the fee to \$10/hour, change the time charged before and after the meeting to ¼ hour, and include the normal business hours for each building within the policy. Motion carried 5-0.

Adjournment:

Motion by Ligocki, second by Hirsch to adjourn at 7:47 p.m. Motion carried 5-0.