

FINANCE COMMITTEE MINUTES

March 9, 2020 @ 5:30 p.m.

GoToMeeting

Present:

Schumacher, Jenson, Reeves, Doom and Mayor Swadley

Also Present:

Finance Director Friedl, Clerk Licht, Planning Director Scheel, Attorney Dregne, Utilities Director Weiss, Alder Hundt and RDA Chair Dale Reeves

Call to Order:

Schumacher called the meeting to order at 5:30 p.m.

Approval of the February 23, 2021 Finance Committee Minutes

Motion by Reeves, second by Doom to approve. Motion carried 5-0.

Resolution approving additional work with True North Consultants for services related to environmental consulting for City & Redevelopment Authority (RDA) lands on Fourth Street and E. South St.

Motion by Reeves, second by Jenson to recommend that council approve a Resolution approving additional work with True North Consultants for services related to environmental consulting for City & Redevelopment Authority (RDA) lands on Fourth Street and E. South St . Motion carried 5-0.

Resolution to eliminate \$70,000 from the City's Assigned Fund Balance previously established for liability insurances losses

Motion by Jenson, second by Reeves to recommend that council approve a Resolution to eliminate \$70,000 from the City's Assigned Fund Balance previously established for liability insurances losses. Motion carried 5-0.

Resolution to forgive the amounts advanced to the City of Stoughton Redevelopment Authority from the City of Stoughton totaling \$66,574

Motion by Doom, second by Jenson to recommend that council approve Resolution to forgive the amounts advanced to the City of Stoughton Redevelopment Authority from the City of Stoughton totaling \$66,574. Motion carried 5-0.

***** Summary of main elements of the proposed land purchase and sale agreement between the City of Stoughton Redevelopment Authority and Curt Brink *****

Motion by Reeves, second by Jenson to go into closed session at 5:57 p.m. per State Statute 19.85(1)(e) for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons deem a closed session necessary. The Finance Committee may reconvene in an open session to discuss and take action on the subject matter discussed in the closed session Motion carried 5-0 on roll call vote.

Motion by Jenson, second by Reeves to go back into open session at 6:41 p.m. Motion carried 5-0.

Discussion and possible action regarding the City collaborating with MadREP, Madison Development Corporation and regional Counties and Municipalities to participate in funding through the US EDA to establish a Revolving Loan Fund

Representatives from MadREP presented the revolving loan fund options. No decision was made by the committee. This item will be back before the committee on March 23rd.

Discussion and possible action regarding the timeline and process related to the creation of TIF No. 9 and the HWY 51 West project

The committee took no action on this item. It will be back before the committee on March 23rd.

Adjournment:

Motion by Jenson, second by Reeves to adjourn at 6:59 p.m. Motion carried 5-0.

Respectfully Submitted,
Holly Licht, City Clerk

Landmarks Commission Meeting Minutes
Thursday March 11, 2021 – 6:30 pm
Virtual

Members Present: Todd Hubing; Greg Pigarelli, Secretary; Jean Ligocki and Alan Hedstrom, Vice-Chair; Peggy Veregin, Chair and Kristi Panthofer

Staff: Michael Stacey, Zoning Administrator

Absent: Kimberly Cook

Guests: None

Press: None

- 1. Call to order.** Veregin called the meeting to order at 6:32 pm.
- 2. Consider approval of the Landmarks Commission meeting minutes of February 11, 2021.** Motion by **Hedstrom** to approve the minutes as presented, 2nd by **Hubing**.

Veregin stated Kathleen Kelly's last name ends with a y. Stacey will correct.

Motion carried 5 - 0.

- 3. Local Downtown District.**

Veregin is putting together a list of potential consultants and creating a request for proposals (RFP). The RFP will then be sent to Stacey to send to the potential consultants via email.

Panthofer arrived at 6:40 pm

- 4. Depot Hill Historic District.**

Veregin stated she gave a presentation last night which is the first step in the process to potentially approve the district. The next step is to send a packet of information to all property owners of the district to explain the benefits of being part of a National Registered District. Owners will have the ability to protest creation of the district by sending a sheet back in to the State Historical Society. Owners will have 30 days to respond. The State Historical Society will send information to all owner and give them another 45 days to protest the forming of the district. After that, if less than a majority of property owners protest the district is approved.

- 5. Discuss creating a new Landmarks Commission website.**

Stacey sent the Commissioners several options of Wisconsin communities that have Landmark Commission websites.

The one website most favored was the City of Oshkosh. The Redevelopment Authority website was also mentioned as being pretty good.

The Commission discussed the likes and dislikes of the Oshkosh site and other websites including what would be good for the Stoughton site.

Most Commission members would like the content from the current site to be on the new site. Stacey will check with Derek Westby regarding copying content including pictures and for direction going forward.

6. Historic Preservation Awards.

Veregin provided a letter for all award recipients to Stacey who mailed them out. Veregin plans to mail the 3 recipients a framed award and will be checking on a potential virtual presentation at an upcoming Common Council meeting.

7. CLG grant.

Veregin stated the Commission was awarded a \$17,000 grant and at this point we are waiting for contract documents from the grant administrator. Those documents will need to be review then approved by the City Finance Committee and Common Council, signed and sent back.

Veregin is working on an RFP for the project and stated the grant can include City administrative costs.

8. Mini-Grants 2020 and 2021.

Stacey sent out the 2021 mini-grant letters and applications to all Local Landmark owners and noted one application has been returned already.

Veregin plans to provide a letter for 101 S. Fifth Street who received a 2020 mini-grant but has not been heard from since. The recipient can also request an extension.

9. Commission Reports/Calendar.

No discussion.

10. Future agenda items.

Nothing discussed.

11. Adjournment. Motion by Pigarelli to adjourn at 7:16 pm, 2nd by Hedstrom. Motion carried 6 – 0.

Respectfully Submitted,

Michael P. Stacey

PUBLIC SAFETY COMMITTEE MINUTES

February 24, 2021 @ 6:00 p.m.

GoToMeeting

Present:

Jenson, Ligocki, Tikalsky and Doom

Absent and Excused:

Mayor Swadley

Also Present:

Clerk Licht, Chief Leck and Callie LaPoint

Call to Order:

Jenson called the meeting to order at 6:00 p.m.

Communications:

None

Approval of the January 27, 2021 Public Safety Committee

Motion by Doom, second by Tikalsky to approve the minutes. Motion carried 4-0.

Discussion and possible action regarding a Special Event License application from the Stoughton Chamber of Commerce for Syttende Mai 2021

Callie LaPoint highlighted some changes due to COVID. The Sunday parade would be a drive-thru parade at Mandt Park. The races will still be on schedule for the Saturday. Food carts would be pre-order option and curbside pickup. The committee took no action on this item. It will be back before the committee at its March meeting.

Liquor License Revocation Follow-Up

Chief Leck stated that he is working with the City Attorney to see if the Police Department still has the right to go in and inspect following a revocation.

Discussion regarding a resolution opposing SB 22, known as the Cocktails-to-Go bill and SB 56 which effectively preempts local Click & Collect Ordinances

Chief Leck stated that this would be a temporary measure that probably wouldn't go away after COVID and that it would take away local control. Motion by Tikalsky, second by Doom to recommend that council approve the resolution with the addition of the following language "we encourage residents and business owners to contact their state representatives." Motion carried 4-0.

Discussion and possible action regarding a Curbside Pick Up Plan for the City of Stoughton

Tikalsky gave an update and will have a final version ready for the next meeting.

Future agenda Items:

Liquor License ordinance changes, Syttende Mai, Pedlet

Adjournment:

Motion by Tikalsky, second by Doom to adjourn at 7:00 p.m. Motion carried 4-0.

Respectfully Submitted,

Holly Licht, City Clerk