

**Landmarks Commission Meeting Minutes**  
**Thursday January 14, 2021 – 6:30 pm**  
**Virtual**

**Members Present:** Todd Hubing; Greg Pigarelli, Secretary; Kimberly Cook; Jean Ligocki and Alan Hedstrom, Vice-Chair

**Staff:** Michael Stacey, Zoning Administrator

**Absent:** Peggy Veregin and Kristi Panthofer

**Guests:** Joanne Grassman and Theresa Abel

**Press:** None

- 1. Call to order.** Hedstrom called the meeting to order at 6:35 pm.
- 2. Consider approval of the Landmarks Commission meeting minutes of December 10, 2020.** Motion by **Hubing** to approve the minutes as presented, 2<sup>nd</sup> by **Ligocki**. Motion carried 5 - 0.
- 3. 2020 Mini-grant: Request by Trina Keller for approval of completed work: 154 E Main Street.**

Hedstrom introduced the request to approve the completed work.

Stacey noted the invoices come to \$3,097.34 so the matching grant will be \$1,548.67. Stacey will check with the applicant to make sure there is no other invoices.

Motion by **Hubing** to approve the completed work, 2<sup>nd</sup> by **Pigarelli**. Motion carried 5 – 0.

- 4. 2020 Mini-grant: Request by Bill Weber for approval of completed work: 529 E Main Street.**

Hedstrom introduced the request to approve the completed work.

Motion by **Hubing** to approve the completed work, 2<sup>nd</sup> by **Ligocki**. Motion carried 5 – 0.

- 5. Discuss Local Downtown District Planning.**

Hedstrom introduced the agenda item.

Stacey stated the public hearing to wrap things up is scheduled for the next Landmarks meeting of February 11, 2021. Notices have been sent to property owners and a notice will be in next week's paper.

Ligocki plans to contact Jordan Tilleson who had questions during the presentation last week.

Everyone thought the presentation about the proposed local historic district downtown by the Lakota Group at the COW meeting on January 6th, 2021, went well.

- 6. Discuss the Landmark website.**

Hedstrom stated he did some research on Square Space and looked at the Opera House website which uses Square Space.

Stacey also looked at the Square Space site but found it was not real easy to understand.

**7. Discuss CLG grant application.**

Hedstrom stated the grant application materials have been submitted and we are waiting to hear back.

Cook stated there is a Committee that has to meet to discuss the application and she did not know where they are at. Cook stated Veregin is in close contact with the individual overseeing the grant funding.

**8. Commission Reports/Calendar.**

The group discussed the Depot Hill District and steps to approve the district. Cook explained the process to approve the eligible district and the need to have a majority of owners in favor. Cook also believes a consultant may be necessary.

Stacey provided the map of the Depot Hill District and the current property owners.

Joanne Grassman is interested in purchasing 421 E. Main Street and is very interested in the district being approved quickly for the tax credits toward repairs to the building.

Theresa Abel owns 524 E. Main Street and is in favor of the district being approved to allow her to apply for tax incentives.

**9. Future agenda items.**

Depot Hill Historic District.

**10. Adjournment.** Motion by **Hubing** to adjourn at 7:09 pm, 2<sup>nd</sup> by **Cook**. Motion carried 5 – 0.

Respectfully Submitted,

*Michael P. Stacey*