

Landmarks Commission Meeting Minutes
Thursday December 10, 2020 – 6:30 pm
Virtual

Members Present: Peggy Veregin, Chair; Todd Hubing; Greg Pigarelli, Secretary; Kimberly Cook; Kristi Panthofer; Jean Ligoeki and Alan Hedstrom, Vice-Chair

Staff: Michael Stacey, Zoning Administrator

Absent: None

Guests: Curt Brink; Bill Weber; Doug Hursch

Press: None

1. **Call to order.** Veregin called the meeting to order at 6:30 pm.
2. **Consider approval of the Landmarks Commission meeting minutes of November 12, 2020.**
Motion by **Hedstrom** to approve the minutes as presented, 2nd by **Hubing**. Motion carried 7 - 0.
3. **Request by Bill Weber for COA approval for roof replacement at 529 E. Main Street.**
Veregin introduced the request for a COA.

Bill Weber explained the proposed project is due to many roof leaks and a deteriorating roof. Bill noted the roof materials are manufactured by GAF and the color palate is provided in the packet. Diaz Roofing will be doing the job.

Motion by **Hedstrom** to approve the COA for roof replacement, 2nd by **Hedstrom**. Motion carried unanimously.

4. **Discuss Stoughton Riverfront Development Concept.**
Master Developer Curt Brink and Doug Hursch gave a presentation and explained the conceptual plans.

The group discussed the project including the proposed residential uses, street/trail location, area elevations, potential rooftop greenspace, project timing and potential future uses of the power plant building.

The Commissioners are pleased with the proposed project concepts.

5. **Discuss Local Downtown District Planning.**
Veregin stated that due to extenuating circumstances, the new date for the final presentation is tentatively planned for January 6, 2021 since this date is the soonest the Lakota Group are available. The Commissioners are fine with this new date.

Veregin stated property owners within the district will need to be notified. Hedstrom suggested a HUB article and will contact Mackenzie Krumme.

Stacey to check with Mayor Swadley about having a Committee of the Whole meeting.

Veregin will work with Stacey and Lakota Group to get the meeting setup with Lakota Group essentially running the meeting from their office.

6. Decide on potential projects for CLG grant application.

Veregin stated the new deadline for grant applications is January 4, 2021.

Veregin stated the Commission decided on 2 options for the grant application, one being a resurvey of the historic districts and the other being updating the downtown design guidelines.

Veregin spoke with the grant administrator who suggested this may be the year to request a grant for design guidelines which normally would not be high priority. Due to Covid, it is anticipated there will be fewer applications.

Veregin suggested the Commission only apply for the design guidelines to increase the odds of acceptance. The Commissioners agreed.

Veregin has already filled out the application and has prepared the request for proposals (RFP) to finalize the application related to cost of the project. Veregin will work with Stacey to get the RFP's out tomorrow.

Motion by **Hedstrom** to submit a CLG application for downtown design guidelines, 2nd by **Hubing**. Motion carried unanimously.

7. Discuss the Landmark website.

Stacey reported Derek Westby will be leaving the City for a new job by the end of the year.

Hedstrom will have something to report by next meeting.

Veregin has found a good website and will provide a link to the Commissioners.

8. Commission Reports/Calendar.

None discussed.

9. Future agenda items.

Veregin would like to move forward with listing the Depot Hill Historic District.

Veregin stated the Commission will need to review the draft nomination for the power plant building.

Ligocki would like to discuss drafting advanced directives with the group.

10. Adjournment. Motion by **Hedstrom** to adjourn at 8:40 pm, 2nd by **Hubing**. Motion carried unanimously.

Respectfully Submitted,

Michael P. Stacey