# Landmarks Commission Meeting Minutes

**Thursday July 8, 2021 – 6:30 pm**

**Virtual**

**Members Present:** Peggy Veregin, Vice-Chair; Todd Hubing; Greg Pigarelli, Secretary; Jean Ligocki, Chair; Alan Hedstrom; Kristi Panthofer and Kimberly Cook

**Staff:** Michael Stacey, Zoning Administrator

**Absent:** None

**Guests:** Erica Ruggiero and Roger Springman

**Press**: None

1. **Call to order.** Veregin called the meeting to order at 6:30 pm.
2. **Consider approval of the Landmarks Commission meeting minutes of June 14, 2021.**

Motion by **Cook** to approve the minutes as presented, 2nd by **Hubing.**

Pigarelli stated he was not at the meeting and the minutes should reflect that.

Motion carried unanimously as amended.

1. **Elect Chair.** Ligocki discussed the need to limit the number of years a Commission member is in the role as Chair. Ligocki gave praise to Hedstrom who was a past Chair for 20 years and for Veregin’s more recent years of work as Chair. The Commission discussed a potential replacement as Chair and will give Commissioners another month to think it over.

Motion by **Hubing** to defer all appointments until next month, 2nd by **Ligocki**. Motion carried unanimously.

1. **Elect Vice-Chair.** Deferred to next month.
2. **Elect Secretary.** Deferred to next month.
3. **Meet with Erica Ruggiero of McGuire Igleski & Associates to discuss the Local Landmark nomination for the Main Street Historic District.**

Veregin introduced Erica Ruggiero who will be putting together the Local Landmark nomination.

Erica is excited to get started and plans to visit the district to survey and take field notes soon. Erica will also visit the Stoughton Historical Society Museum and the Public Library historical collection. Erica has the 1982 National Register Nomination paper work but is in need of a base map which Veregin will provide.

Erica plans to do a building inventory and evaluation of each building to help determine contributing and non-contributing buildings. The eligible Depot Hill District was discussed and will also be part of the inventory/evaluation process.

The group discussed the types of formatting for the finished product such as Survey 123, ArcGIS Pdf, Excel and ArcGIS Story Maps. The group favors ArcGIS so the final product will likely be in a number of formats for easy use.

Veregin suggested looking at the edges of the existing district boundary to see if there are recommended boundary changes. Erica will look into that and suggested this could lead into a future National Register Nomination Boundary amendment.

Erica will contact Stacey to coordinate tasks, information and prior to coming to Stoughton to do the survey work.

1. **Review Power Plant National Registry Nomination.**

Veregin stated the nomination paperwork was provided to the Commission for review and comment. The nomination and comments from the Commission will be presented to the review Board in August.

Hubing stated the nomination looks good and complete.

Veregin stated Commissions usually provide comment as to whether there is a good argument to place the property on the National Register.

Ligocki likes the mention of Indian Tribes in the document. Veregin stated that language is typical of most nominations in the last couple years.

Motion by **Hubing** to provide a letter in support of the Power Plant nomination, 2nd by **Cook**. Motion carried 6 – 0 (Veregin abstained)

1. **CLG Grant 2021.**

Stacey stated we are still waiting for the signed MOA and the RFP letters went out last week.

1. **Historic Preservation Award Presentations.**

Veregin provided Stacey with the framed awards to deliver to the recipients. Stacey has delivered 2 and the last one will be picked up next Thursday.

A formal presentation may take place late summer or early fall at a Common Council meeting.

1. **Depot Hill Historic District.**

Veregin stated there is nothing new to report.

1. **Discuss 175th year Anniversary Time Capsule (2022).**

Nancy Hagen provided details for what is expected of the Commission.

The Commission discussed the lack of time available to take on a project like this with all in agreement that the Commission just can’t take on a project like this at this time.

Stacey to contact Mayor Swadley and Nancy Hagen and let them know they should seek other options.

1. **Discuss the new Landmarks Commission website.**

The Commission discussed what to do about the banner. Hubing suggested we go live with the site immediately and we can work on edits going forward.

Motion by **Hubing** to have Stacey work with Derek Westby to go live with the new website, 2nd by **Ligocki**. Motion carried unanimously.

1. **Update Mini-Grant evaluation guidelines.**

Ligocki suggested this be a future agenda item and the rest of the Commission agreed.

1. **Commission Reports/Calendar.**

Roger Springman introduced the proposed riverfront development with efforts being made to commemorate the history of that area of Stoughton.

There was a discussion about potential signage, plaques, sculptures or QR Codes to commemorate the area.

A committee will likely be formed in the future which may include the Stoughton Historical Society to decide what to do to commemorate the area.

1. **Future agenda items.**

None discussed.

1. **Adjournment.** Motion by **Hubing** to adjourn at 8:11 pm, 2nd by **Panthofer**. Motion carried unanimously.

Respectfully Submitted,

Michael P. Stacey