

Landmarks Commission Meeting Minutes

Thursday January 10, 2019 – 6:30 pm

City Hall, Hall of Fame Room, Lower Level, 381 E. Main Street, Stoughton, WI.

Members Present: Peggy Veregin, Chair; Alan Hedstrom, Vice-Chair; Greg Pigarelli, Secretary; Kimberly Cook; Todd Hubing; and Tom Majewski

Absent: Kristi Panthofer

Staff: Michael Stacey

Guests: None

1. **Call to order.** Veregin called the meeting to order at 6:30 pm.
2. **Consider approval of the Landmarks Commission meeting minutes of December 13, 2018.**
Motion by **Hedstrom** to approve the minutes as presented, 2nd by **Cook**. Motion carried 6 – 0.

3. **Bill Weber requests approval of the tuck-pointing and door replacement along the west side of the building at 529 E. Main Street.**
The Commission discussed the approval request. The grant amount is \$1,500.00

Motion by **Hubing** to approve the improvements as presented, 2nd by **Hedstrom**. Motion carried 6 – 0.

4. **Discuss 2019 Local Landmark mini-grants.**
Veregin provided a draft application and letter. The Commission decided Friday, April 5, 2019 should be the deadline for application submittals. The updated application and letter will be sent to all Local Landmark property owners soon.
5. **Status of 2017 and 2018 local landmark grants.**
Veregin plans to send letters to Eric Francksen and Joe Cabibbo regarding the upcoming deadlines for completion.
6. **Discuss local downtown district planning.**
The Commission discussed what the boundaries of the local district should be with the consensus being to follow the Main Street Commercial Historic District which is also follows the Downtown Design Overlay Zoning District.

The Commission discussed hiring a consultant and the need to outline expectations.

Veregin stated a request for proposals (RFP) could be sent out in hopes of getting 5 proposals for review and to help establish costs.

Stacey stated there should be information about the Main Street district from when the district was created. Veregin and Cook agreed.

The group discussed a future presentation/meeting with downtown owners including inviting the Mayor, Todd Barman and Aldermanic District 2 and 3 representatives.

Veregin will send an example RFP to Stacey to be prepared for the next meeting.

7. Status update for Power Plant Building.

Majewski stated the RDA wants the building but won't get it until insurance can be worked out.

8. Discuss status of 1892 High School.

Veregin stated there is no new information.

9. Discuss Linderud photo collection.

Hubing has been working on watermarks and renaming the photos with plans to post them to the website when completed.

10. Discuss Community Outreach.

Cook has been working on the Landmarks Facebook page. Cook stated the content should be just Landmarks information and no duplication of other groups such as Stoughton Historical Society.

The group discussed the social media policy information which has not yet been solidified.

Cook plans to bring back ideas for content for discussion.

Majewski left at 7:00 pm.

11. Discuss 2018 Preservation Award.

Veregin has discussed presentation options (at a Council meeting and/or at the building) with Tony Hill. Tony was going to discuss this with the Village Players Board.

The Commission plans to recognize all parties involved in the preservation of the building including Dave Udstuen, who did the masonry work.

Cook would like a record of past award recipients for the Facebook page.

12. Local landmark status update for 148/154 E. Main Street, 118 N. Page Street and 515 E. Main Street.

The group discussed when to have a public hearing for these properties with May (Preservation Month) being suggested.

Stacey has the information for each property. Letters will eventually be sent to the property owners.

13. Commission Reports/Calendar.

Cook has been creating running minutes for the last year for future reference.

14. Future agenda items.

Discuss draft RFP, list of consultants and design guidelines for the Main Street Local District.

15. Adjournment. Motion by **Pigarelli** to adjourn at 8:30 pm, 2nd by **Hedstrom**. Motion carried 5 - 0.

Respectfully Submitted,

Michael Stacey