

Landmarks Commission Special Meeting Minutes

Monday September 23, 2019 – 6:30 pm

City Hall, Hall of Fame Room, Lower Level, 381 E. Main Street, Stoughton, WI.

Members Present: Peggy Veregin, Chair; Alan Hedstrom, Vice-Chair; Todd Hubing; Jean Ligocki; Kristi Panthofer; Kimberly Cook and Greg Pigarelli, Secretary.

Absent: None

Staff: Michael Stacey

Guests: Nick Kalogeresis; Doug Kaarre; Mayor Swadley and Mackenzie Krumme

1. Call to order. Veregin called the meeting to order at 6:30 pm.

2. Project kick-off: Local Historic District Community Engagement.

Nick Kalogeresis of Lakota Group gave a background of their company, goals for the project and discussed ways they can help engage the community.

Mr. Kalogeresis explained the community engagement process as follows:

- Stakeholder listening sessions – Commission will need to decide who the stakeholders will be such as the Common Council;
- Community Open House – Need to decide date and location.

Potential stakeholders mentioned: Common Council; Leadership Team; Property Owners; RDA Subcommittee and the Chamber of Commerce.

Mr. Kalogeresis stated they will need information from the Commission and City staff such as National Registry information; Photos of historic buildings; GIS information and Property owner information.

Veregin has the National Register of Historic Places information. Cook has GIS information from a proposed Highway project.

The group decided on the following dates:

- Stakeholder sessions including the Common Council meeting – October 22nd
- Open House – October 30th (Alternate date: November 6th)

Mr. Kalogeresis stated the Open House would be interactive and they typically have 20-40 exhibits and will provide handouts. They will discuss the benefits of a local district and plan to create a website for information related to the project.

The group discussed other ways to provide information such as the landmarks Facebook page, landmarks website, City website and the Tower Times.

The group discussed possible additional meetings after the Open House to reach more people.

Doug Kaarre of Lakota Group stated the website can remain when the Open House is over.

There is interest in making a video tape of the Open House.

Mr. Kalogeresis stated they will contact Veregin and City staff to start gathering information.

3. Adjournment. Motion by **Hubing** to adjourn at 8:00 pm, 2nd by **Cook**. Motion carried 7 - 0.

Respectfully Submitted,

Michael Stacey