

FINANCE COMMITTEE MEETING MINUTES

July 25, 2017 – 6:00 p.m.

Council Chambers, Public Safety Building

Present:

Tom Majewski, Lisa Reeves, Tim Swadley, Pat O'Connor and Mayor Olson

Others Present:

Finance Director LaBorde and Planning Director Scheel

Absent and Excused:

None

Call to order:

Chairperson O'Connor called the meeting to order at 6:00 p.m.

Communications:

Finance Director LaBorde explained that she is working on the CIP with the committee and the final meeting should be July 31, 2017. She also noted that department heads are currently working on their annual budgets. Swadley noted that he would like to have a joint meeting between the Finance Committee and the Redevelopment Authority to discuss the Mil-Fab site.

Reports:

- **July 11, 2017 Finance Committee Minutes:** Motion by Swadley, to approve the minutes, second by Majewski. Motion carried 5-0.
- **April 2017 Treasurer's Report- No action taken**
- **Contingency Report**

Chair O'Connor asked that the item regarding the HATS grant be removed from the contingency report.

Discussion and possible action regarding Shared Ride Taxi RFP:

Finance Director LaBorde explained that she is currently working on the taxi RFP. She noted that the state laws had changed significantly since the last RFP process. She is hopeful to have it for the committee in August.

Discussion and action to Authorize and direct the proper City official(s) to enter into an agreement with R.G. Huston Co., Inc. for the 2017 Business Park Detention Basin Contract 2-2017:

Planning Director Scheel explained that this work is for the stormwater detention pond within the business park. This work is part of the North American Fur Auctions development agreement and needs to be completed by the end of the year. The contract is being awarded to the apparent low bidder. Majewski expressed concerns with items coming straight from committee to Council the same night, as this one would.

Motion by Swadley, to enter into an agreement with R.G. Huston Co., Inc for the 2017 Business Park Detention Basin Contract 2-2017 and refer to Council for consideration, second by Reeves. Motion carried 5-0.

Discussion and action to Authorize and direct the property City official(s) to enter into an agreement with Raymond P. Cattell, Inc. of Madison for the 2017 Troll Beach Parking Lot Contract 3-2017:

Planning Director Scheel explained that this contract is for work to be completed at the Troll Beach parking lot. He noted that the apparent low bidder was Raymond Cattell and is recommending the bid be awarded as such.

Motion by Swadley, to enter into an agreement with Raymond Cattell, Inc of Madison for the 2017 Troll Beach Parking Lot and refer to Council for consideration, second by O'Connor. Motion carried 5-0.

Discussion regarding possible corporate expansion of Stoughton Trailers:

Mayor Olson announced to the committee that Stoughton Trailers is looking to expand their administration office and is possibly considering Stoughton for the location. They currently are talking with two other communities, besides Stoughton. They have not presented a TIF application yet, but staff should be receiving it soon. Olson noted that this is just a preliminary notice with more information to come. No action taken.

Discussion and possible action regarding approval of funding for additional fencing and barricades for the East South Street closure:

Mayor Olson noted that there is a quote in the packet to pay for the rental of barricades for the East South Street closure. This cost would be \$1,700 for six months. This expense will come from the contingency fund. The fence will block the whole street, but the Emergency Services Team is working with all of the homeowners to make sure they have access to their homes.

Motion by Swadley, to approve the funding for the additional fencing on East South Street and to refer to Council for consideration, second by O'Connor. Motion carried 5-0.

Future Agenda Items

Gold Shovel Program
Debt Management Policy
Shared Ride Taxi RFP
Prep work for Stoughton Trailers
RDA Budget meeting

Adjournment

Motion by Reeves, to adjourn the July 25, 2017 meeting of the Finance Committee, second by Swadley. Motion carried 5-0. The meeting of the Finance Committee adjourned at 6:31 p.m.