

FINANCE COMMITTEE MINUTES
April 24, 2018
Council Chambers, Public Safety Building

Present:

Denise Duranczyk, Greg Jenson, Pat O'Connor, Lisa Reeves, Mayor Tim Swadley

Others Present:

Finance Director LaBorde, Clerk Licht, and Planning Director Scheel, Parks/Recreation Director Glynn

Absent and Excused:

None

Call to Order:

Director LaBorde called the meeting to order at 6:00 p.m.

Finance Committee Election of Chair

LaBorde called for nominations for Chair. Motion by Jenson, second by O'Connor to nominate Denise Duranczyk as Chair. There were no other nominations. Motion carried 5-0.

Finance Committee Election of Vice-Chair

Duranczyk called for nominations for Vice-Chair. Motion by Jenson, second by Johnson to nominate Pat O'Connor as Vice-Chair. There were no other nominations. Motion carried 5-0.

Set Meeting Dates & Times

Meetings will continue to be held before Common Council meetings at 6:00pm or earlier if needed.

Communications

Finance Director LaBorde noted the audit will be presented end of May. Duranczyk requested a hard copy of the audit report.

A tour of the McFarland Bank building has been scheduled for Tuesday, May 1 at 5:30pm.

Director Scheel noted that the Building Condition report showed that the parking lot will be an issue and that the boiler is twenty years old. He stated there were no structural issues.

Johnson stated that Monona was having an issue with their Walmart and what the assessed value of the building was at. There was some disagreement in the value and Johnson just wanted to make staff aware there could be a potential problem. She will provide more information on this issue in the near future.

Reports

None

OLD BUSINESS

None

NEW BUSINESS**Approval of the April 10, 2018 Finance Committee Minutes**

Motion by O'Connor, second by Johnson to approve the April 10, 2018 Finance Committee Minutes. Motion carried 5-0.

Discussion and possible action to approve the request for city participation and contribution to partner with the Wisconsin Partnership for Housing Development (WPHD), Stoughton Area Resource Team (START) and the Housing Advocacy Team of Stoughton (HATS) to support development of rental housing for families to address homelessness in Stoughton

Cindy Thompson from START, Kathy Kamp from WPHD and Teresa Hermanson from the Stoughton School District were present. Ms. Thompson presented information on the current START program and how they interact with various programs. She noted that families are currently living in cars, storage units, and campers and they try to connect them to services in Stoughton. Ms. Hermanson noted that there are 71 students who meet the definition of homeless which includes 37 families. Entire families are looking for a place to sleep and are moving around a lot so the district needs to track them in order to keep them at school. The district is responsible for paying for transportation to get to school. Ms. Kamp noted that they look at determining the need for housing. Property has been purchased in the 300 block of Pine Street that contains a single-family home and vacant land. They intend to rehab the single family home and sell it and then look to develop four units on the vacant land. Construction would begin in the fall or next year. They are looking for a financial commitment from the City to assist with the project. The application is looked upon more favorably when there is a financial commitment from the community.

Moved by O'Connor, second by Jenson to approve the request for city participation and contribution to partner with the Wisconsin Partnership for Housing Development (WPHD), Stoughton Area Resource Team (START) and the Housing Advocacy Team of Stoughton (HATS) to support development of rental housing for families to address homelessness in Stoughton in the amount of \$15,000 from the contingency account. LaBorde noted that there is \$77,000 in the contingency account. Kamp noted that the rental cost will be approximately \$800 to \$1,000 and intend to use grants to lower that number. Motion carried 5-0.

Discussion and possible action to authorize and direct the proper city officials to write off the 2011 to 2016 Delinquent Personal Property tax bills that have been proven to be uncollectible for a total amount of \$12,011.38

Director LaBorde noted that this is a process that is completed every year. Staff makes every effort to collect on outstanding amounts and these are due to companies that are no longer in business or unable to collect. Staff collected over \$40,000 in the last year for prior outstanding tax bills. Staff has also received funding from other taxing jurisdiction on bills from 2016 where businesses were not out of business.

Moved by O'Connor, second by Johnson to recommend to the Council to authorize and direct the property city officials to write off the 2011 to 2016 Delinquent Personal Property tax bills that have proven to be uncollectible for a total amount of \$12,011.38. Motion carried 5-0.

Discussion and possible action to approve the Redevelopment Authority's application for the Idle Sites Grant for the Riverfront Development area

Duranczyk explained that this request is from the RDA in order to apply for grant funds that would cover a number of projects in the riverfront development area.

Moved by Jenson, second by Johnson to recommend to the Council to approve the RDA's application for the Idle Sites Grant for the Riverfront Development area. Motion carried 5-0.

Discussion and possible action regarding request to apply for Stewardship Grant through the Wisconsin Department of Natural Resources

Parks/Recreation Director Glynn stated that there is a May 1 deadline for filing the grant application. He noted that the cost of the project is now estimated at \$2.2 million and includes the RDA site, a riverwalk, trail from 4th street along the Uniroyal property, and a pedestrian bridge. Duranczyk noted that there is the possibility to apply for other grants. Director Glynn noted that this grant will cover half the cost of the project and that they will have two full construction seasons to complete the work in this area.

Moved by Jenson, second by Johnson to recommend to the Council to approve the application for a Stewardship Grant through the Wisconsin Department of Natural Resources. Motion carried 5-0.

Adjournment

Motion by Jenson, second by O'Connor to adjourn at 6:50 pm. Motion carried 5-0.