

COMMUNITY AFFAIRS/COUNCIL POLICY MEETING MINUTES

Tuesday, October 2, 2018 @ 6:00 p.m.

Hall of Fame Room, City of Stoughton, WI

Present:

Lisa Reeves, Regina Hirsch, Tim Riley and Mayor Tim Swadley

Absent:

Nicole Wiessinger

Also Present:

City Clerk Holly Licht, Director of IT Media John Montgomery, and Senior Center Director Cindy McGlynn

Call to Order:

Vice Chair Lisa Reeves called the meeting to order at 6:00 p.m.

Communications:

None

OLD BUSINESS

R-123-2018- Resolution authorizing and directing the proper City official(s) to adopt a policy relating to attending City meetings via remote access

The committee instructed Clerk Licht to make changes and bring it back to the next meeting.

Discussion and possible action regarding goals/objectives for the 2018-2019 Council term

Since Chairperson Wiessinger was not at the meeting the committee decided to bring this back to the next meeting. The Committee read through the prior year's goals and determined that all have either been completed or they were currently in the works.

Discussion and possible action regarding community survey

Mayor Swadley said that he presented the community survey to the Leadership Team and they had concerns. He said that the operations budget is tight and Leadership Team believes that if there were excess funds, it should go towards the compensation plan. He added that if we want to go forward, it would need to come from the CIP. Senior Center Director McGlynn said a lot of info can be found in the responses to the comp. plan. She added that she would like to see the questions and results to recent surveys by departments. Reeves said she still believes the survey is important. The committee directed the Mayor to send this item to the CIP committee.

Discussion and possible action regarding Economic Development Director Position

Mayor Swadley presented the draft position description. The committee agreed that they would like to focus on Urban Planning and would like someone with municipal experience. Swadley added there were no funds allocated for 2019. Reeves said that in the position description it should read "website updates", not "website maintenance".

NEW BUSINESS

Approval of the September 4, 2018 CA CP Minutes

Motion by Hirsch, second by Riley to approve the minutes. Motion carried 4-0.

Discussion and possible action regarding Policy Updates for IT Media Services

John Montgomery gave an overview of the updates. The committee agreed that anything that is related to council should just be in the council rules.

Discussion and possible action regarding online agendas and packets

Reeves said that it was too difficult for people to obtain agendas and packets online. She added that not everyone had internet explorer. IT Director John Montgomery said that the packets could be combined into one large document instead of packaged. He also added that the packets are easily accessible by downloading the file and saving it to the desktop.

Discussion and possible action regarding Comprehensive Plan Goals and Updates

Mayor Swadley directed the committee to go through the goals, write down questions. He added that the committee members should prioritize the goals and brainstorm ideas for accomplishing them.

Adjournment:

Motion by Hirsch, second by Riley to adjourn at 8:05 p.m. Motion carried 4-0.