

FINANCE COMMITTEE MEETING MINUTES

May 23, 2017 – 5:30 p.m.

Council Chambers, Public Safety Building

Present:

Pat O'Connor, Lisa Reeves (Joined meeting at 5:37 p.m.), Tom Majewski, Tim Swadley and Mayor Olson

Others Present:

Planning Director Scheel, City Attorney Dregne, Parks & Recreation Director Lynch and City Clerk Kropf

Absent and Excused:

None

Call to order:

Chairperson O'Connor called the meeting to order at 5:31 p.m.

Communications:

Clerk Kropf noted that the auditor's will be at the next Finance Committee and Council meetings to discuss the 2016 City Audit.

Reports:

Contingency Report

Clerk Kropf explained there was no change to the contingency account from the May 9, 2017 meeting. No action taken.

R- 66 -2017 - Resolution Authorizing the 2017 Section 5310 Subrecipient Agreement between the City of Madison and City of Stoughton related to grant to purchase two minivans for shared-taxi service:

Mayor Olson explained that any questions that had been inquired had been answered by Finance Director LaBorde's memo within the packet. She explained that this agreement had not changed from years prior. The agreement would allow for a grant to be used towards two handicapped equipped minivans for the City's shared ride taxi service. The City would be purchasing the new vans with money upfront and would be later reimbursed by the grant in 2017. Swadley wondered if staff could determine whether or not the number of trips with the taxi service had increased with the additional development on the west side of town.

Motion by Swadley, to approve R-66-2017- resolution Authorizing the 2017 Section 5310 Subrecipient Agreement between the City of Madison and City of Stoughton related to grant to purchase two minivans for shared-taxi service and offer to Council for consideration, second by Majewski. Motion carried 4-0.

Approval of the May 9, 2017 Finance Committee Minutes:

Motion by Swadley, to approve the May 9, 2017 Finance Committee Meeting minutes, second by Majewski. Motion carried 4-0.

Reeves arrived at 5:37 p.m.

Authorizing and directing the proper City official(s) to enter into an agreement with Harvest Farms, LLC for the second phase of construction of the Nordic Ridge Plat:

Planning Director Scheel addressed the committee and outlined the proposed public improvements to be made by the developer, within the agreement. The agreement would allow for a park shelter and splash pad to be built, to the City's specifications. The agreement also outlined that the shelter and splash pad would be built using the park impact fees from the developer, along with an additional \$150,000 that the City had authorized during the borrowing process. Attorney Dregne explained that this park is being constructed differently than others, in that the developer is paying all of the park impact fees up front, versus over time. Plans for the shelter and splash pad are due to the City by June 1, 2017 and project bids will be due by September 1, 2017. Dregne also noted that if the developer does not pay the park impact fees, the letter of credit outlined in the agreement would recover those costs. Parks & Recreation Director Lynch indicated that there is currently a study being conducted to determine if and what sustainability measures can be used when constructing the shelter and splash pad. He indicated those findings should be available for discussion at the next Parks & Recreation meeting.

Motion by Majewski, to approve the agreement with Harvest Farms, LLC for the second phase of construction of the Nordic Ridge Plat and offer to Council for consideration, second by O'Connor. Motion carried 5-0.

R-74-2017 – Resolution Authorizing and directing the proper City official(s) to approve the proposal to develop a relocation plan and provide relocation services with Corre, INC for 2431 County Highway A, Stoughton, WI:

Attorney Dregne explained that the Council had voted to exercise its rights for eminent domain to acquire a property at the proposed public works facility site. The Council had also approved an appraisal to be completed on the property as well. The next step in the process is to complete a relocation plan and provide relocation services to the owner of the property. This task would need to be hired out for service and Corre INC had provided proposals for these services. The total cost of the development of the plans would be \$13,500. Dregne also noted that he had communicated with the owners of the property via phone, and they were appreciative of the City's approach and willing to work with the City.

Motion by Majewski, to approve R-74-2017 – Resolution Authorizing and directing the proper City official(s) to approve the proposal to develop a relocation plan and provide relocation services with Corre, INC for 2431 County Highway A, Stoughton, WI and offer to Council for consideration, second by Reeves. Motion carried 5-0.

Resolution by the Common Council of the City of Stoughton Approving an Agreement with Angus Young Associates, Inc for Architectural Services related to the construction of a new Public Works Facility:

Planning Director Scheel explained that this agreement would be the next step in the process of planning the proposed public works facility. He noted that the agreement had been reviewed extensively by Laura Callan at Stafford Rosenbaum. The costs associated with the agreement would be part of the overall \$8 million project cost.

Motion by Majewski, to approve the resolution by the Common Council of the City of Stoughton Approving an Agreement with Angus Young Associates, Inc for Architectural

Services related to the construction of a new Public Works Facility and offer to Council for consideration, second by Reeves. Motion carried 5-0.

Discussion and possible action regarding identifying funding for more preparation time for the City Attorney:

Alderperson Swadley explained that he had requested this item be discussed again to determine if the City needed to find a better route to utilize the City attorney better. Attorney Dregne explained that the Mayor had asked the City Leadership team if they wanted to have a designated day to meet with the City Attorney to discuss any upcoming projects, ordinances, or policies. Olson noted that city staff had indicated that type of meeting wasn't necessary and felt comfortable calling the City Attorney with any questions as needed. Dregne indicated that since the first conversation regarding this matter, he has been contacted more by City staff with any questions. He also noted that he has been included on projects much earlier in the process than before. No action was taken.

Adjournment

Motion by Majewski, to adjourn the May 23, 2017 meeting of the Finance Committee, second by Reeves. Motion carried 5-0. The meeting of the Finance Committee adjourned at 6:43 p.m.