

**Plan Commission Meeting Minutes**  
**Monday, August 10th, 2020 at 6:00 pm**  
**Virtual Meeting**

**Members Present:** Mayor Tim Swadley, Chair; Todd Barman; Phil Caravello; Tom Majewski; Tom Robinson; Tom Selsor; and Brett Schumacher

**Members Absent:** None

**Staff:** Michael Stacey, Zoning Administrator and Rodney Scheel, Director of Planning and Development

**Press:** None

**Guests:** Shannon McKichan

1. **Call to order.** Mayor Swadley called the meeting to order at 6:00 pm.
2. **Consider approval of the Plan Commission meeting minutes of July 13, 2020.**  
Motion by **Schumacher** to approve the minutes as presented, 2<sup>nd</sup> by **Caravello**. Motion carried unanimously.
3. **Council Representative Report.**  
Caravello stated the Common Council approved the rezoning for 117 Ashberry Lane and approved conditional use permits for Zink Power and Insite Communications.
4. **Staff Report - Status of Current Developments.**  
Scheel gave an overview of the current status of developments as outlined in the packet of materials. There were no questions.
5. **Request by Shannon McKichan for approval of exterior paint color change at 214 W. Main Street.**  
Scheel explained the request.  
  
Schumacher questioned if changes are planned for the windows or signage lettering. Shannon McKichan stated no changes are planned.  
  
Barman stated he likes the colors but questioned the color planned for the trim around the window panels.  
  
Motion by **Barman** to approve the resolution as presented, 2<sup>nd</sup> by **Caravello**. Motion carried unanimously.
6. **Consider approval of zoning ordinance amendments to sections 78-407 – Substandard Lot Regulations and 78-408 – Nonconforming Structure Regulations.**  
Scheel explained the amendment.  
  
Mayor Swadley opened the public hearing.  
  
No one spoke at the public hearing.  
  
Mayor Swadley closed the public hearing.

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Motion by **Caravello** to recommend the Common Council approve the ordinance as presented, 2<sup>nd</sup> by **Schumacher**. Motion carried unanimously.

7. **Future agenda items.**

Scheel stated there are several projects coming up for approval. There will be more zoning ordinance amendments in the coming months.

8. **Adjournment.**

Motion by **Robinson** to adjourn at 6:20 pm, seconded by **Caravello**. Motion carried unanimously.

Respectfully Submitted,

*Michael P. Stacey*