

PARKS AND RECREATION COMMITTEE MEETING MINUTES

October 29, 2018

6:00 PM

Stoughton City Hall – Ed Overland Room



Present: Alderpersons: Phil Caravello, Denise Duranczyk, Regina Hirsch, Nicole Wiessinger, Mayor Tim Swadley, and Parks & Recreation Director Dan Glynn
Guests: Blake Theisen

1. Call to Order

Meeting called to order at 6:00 pm.

2. Approval of the Minutes from September 18, 2018

Duranczyk made a request that the wording to be changed so that it is clear that the park friends group would raise money and it wouldn't be from raising taxes.

Motion to approve and amend the minutes to reflect the changes by Hirsch and seconded by Wiessinger.

3. Communications

Pickleball Court Construction Update

Glynn stated that he had hoped to use any leftover monies along with donated funds to purchase interior fencing in 2018. He will be unable to do so due to extra quantities of material needed to construct the court, so he adjusted the 2019 CIP to purchase both the interior and perimeter fencing.

Yahara River Trail Project Update

Glynn stated that three culverts would be installed in the next couple of weeks and restoration would take place in the spring of 2019.

Rotary Park Update

Glynn shared that the city has been meeting with the Rotary Club about installing bathrooms at Rotary Park as an alternative to purchasing the King property. The bathrooms proposed were prefabricated and could be placed near where the portable restroom is located. The committee asked about any changes about removing the railing to open up the gazebo to the crowd and Glynn shared that they have only discussed bathrooms at this point.

Accessibility Advisory Committee

Glynn shared that he was working on scheduling the first meeting and the members who were committed.

Operating & CIP Budget Update

Glynn shared that the \$20,000 budgeted to do the River Trail extension project was no longer needed in 2019, The budget number for pickleball court fencing was changed to \$15,000 due to not being able to purchase interior fencing in 2018.

Nordic Ridge Park Utilities

Glynn stated that the water use in 2018 was slightly under the maximum amount what was agreed upon prior to opening the splash pad. Hirsch noted that the level would need to be monitored yearly.

Old Business

4. Friends of Stoughton Parks Formation (Discussion)

Glynn shared that he was waiting for some committee members to send him the names of potential members.

5. Bike Transportation Plan Online Maps (Discussion)

Glynn stated that he had put the plan on Google Maps so that someone would be able to

decide where you are on the trail system. The bike lanes on the map should be updated to reflect 2018 changes.

6. Park & Open Space Plan Update (Discussion)

The committee discussed changes with the consultant, Blake Theisen. The discussion centered around streamlining the goals and making them reflect input that was gathered by the community survey. Changes included working on ADA compliance, nature trails, trail and park connectivity, sustainable energy, and land usage.

7. Chalet Court Park Land (Discussion).

Mayor stated that he met with land owner and studies have not been completed as needed. Duplexes have been proposed for the site. More work on the proposal of park and future discussion will be needed.

8. Purchasing Bike Route Sign Poles (Discussion & Possible Action)

Motion by Hirsch at 2:45 seconded by Duranczyk to purchase ten poles at a cost of around \$500. This money would come from Park Development fund.

9. Park Metrics (Discussion)

Glynn briefly shared that the report is a benchmarking survey which compares like agencies from the region. The results of the report showed that parks and recreation, including maintenance, is understaffed. In areas such as cost recovery per person, they rank in the upper half of agencies.

10. Future Agenda Items

Chalet Court Park Land

Rotary Park Update

Park Development Guidelines and Standards

Adjournment

Motion made by Hirsch and seconded by Duranczyk at 9:01 pm. Motion carried unanimously.