**Public Works Committee**

**Thursday, November 18th, 2021**

**(Virtual Meeting)**

**Members Present:** Tom Majewski, Lisa Reeves, Fred Hundt, Kathy Engelberger, Kay Rashka, Rachel Venegas and Mayor Swadley

**Absent/Excused:** Rodney Scheel

**Staff:** Public Works Director Brett Hebert and Jennifer Wagner – Administrative Assistant

**Guests:**

**Call to Order:** *Majewski* called the meeting to order at 6:01 PM

**1) Communications:**

* *Hebert* stated that leaf collection will continue through the 24th with final pick up on the 29th. The last two weeks have been heavy but going well.
* *Hebert* stated 93 trees have been planted throughout the City recently
* *Hebert* stated tree trimming with Tree Wisemen started and hope to continue to work with them next year.

**2) Approve September 16th, 2021 Meeting Minutes:** **Motion by Reeves seconded by Hundt to approve the minutes. Motion carried 5-0.**

**Old Business:**

**3) Update from the Friends of the Stoughton Prairies Task Force:**

*Engelberger* informed the Committee that things have been going well and have making good progress on their most recent work days despite the colder weather. She is currently working on creating a logo for the Task Force in hopes of putting on shirts, signs and materials.

**4) Update from Tree Commission:**

*Engelberger* informed the Committee she was recently elected Chair and has already started planning for the future. She plans to put together an Arbor Day art show at the Library to get more information out to the public. All ages will be encouraged to participate and will take place March 21st to May 19th. She would also like to hang Arbor Day flags during this timeframe in the Atrium.

She also stated the City Forrester has reached out to the local school districts about planting trees at each Elementary school.

**New Business:**

**5) Saiki Design Highway 51 Roundabout Landscape Design Kickoff Presentation:**

*Hebert* introduced Nik Swartz from Saiki Design who presented information on the upcoming Roudabouts that are scheduled to go in next year. He went over different ideas that could be implanted and what the DOT will approve of.

**6) Yard Waste Site Presentation:**

*Hebert* provided a slide show presentation of the Yard Waste Site and all the benefits it provides city residents for a place to take brush to the free compost they offer.

**7) Review and Recomment to Council the Acceptance of a Sidewalk Easement located at 125 Veterans Rd:**

*Hebert* stated the new Dane Co. Sherriff’s office that is currently being remodeled on Main and Highway 51 installed a sidewalk but due to utility poles and wires, they were not able to install in the right of way. The sidewalk was installed on the county side but allows public to use space.

**Motion by Reeves, seconded by Hundt to recommend approval to council for December meeting. Motion carried 5-0**

**8) Future Agenda Items:**

Minimum Terrace Width for New Development

Minimum Landscape Maintenance Standards for Commercial Properties

Pedestrian Safety Features at Round-abouts

Tour of the Public Works Facility

**9) Adjourn: Motion to adjourn by Hundt, seconded by Reeves to adjourn the meeting at 7:00 pm. Motion carried 5-0**

Respectfully submitted by Jen Wagner