

## **Stoughton Food Pantry Committee Minutes**

Thursday, October 17, 2019

Hall of Fame Room, Stoughton, WI 53589

### Call to order

Mike called the meeting to order at 2:00p.m.

### Attendance

Mike Heger, Linda Lane, Judy Olson and Deputy Clerk Candee Christen. Ann Marie Oakland was present as well. Karol Kastle and Sandy Fleming were excused/absent.

### Approval of minutes

August 15, 2019; MOTION (Judy/Linda), all in favor

Ann Marie Oakland wanted to provide a Lunches with Vikings update to the Committee. She would like to keep an open relationship.

- 3,355 lunches served in a 12-week window

- the high school attendance was down, maybe due to the construction but the other two sites were up in numbers

- the supply of bread Mike would get for them was sufficient

- have been contacted by a school to ask if the lunches could be served during the short break of Christmas and Easter/Spring, this would not be feasible for the Lunches group

### Discussion of Holiday vouchers for Thanksgiving and Christmas - Approval of vouchers, dates of distribution, etc.

Mike suggested the vouchers be increased as there is funding for it. Increase would be from \$15 to \$20 and from \$30 to \$40.

Discussed as well was how to determine who gets what voucher. It was decided that families with children under 18 year of age as well as adult families with 4 or more in the household would receive the \$40 voucher and 1-3 members or a single person would receive the \$20.

The dates of disbursement were set: 9-11 a.m., Saturday, November 16, 9-12 p.m., Friday, November 22 and 9 a.m. to 11 a.m., Saturday, November 23.

### Discussion of honoring volunteers for longtime service - honoring current vs retired volunteers, type of display - trophy like plaque etc.

Options were discussed, determined that a large plaque with brief language honoring the inductees would be installed at the Food Pantry. Inductees names would be on individual brass plates and added in columns.

Discussed was length of service and how to determine a person qualifies. Everyone should bring a list of persons to the next Food Pantry meeting.

### Discussion of upcoming Girl Scout food drive - Nov 16

2 representatives from the Food Pantry and 2 representatives from the Methodist Church would be necessary for setup at 9:45, starting at 10 a.m. until 1 p.m.

Mike also had information on 2 additional food drives:

- Cummins Corp., date not set yet but plan for it to be a Holiday Drive

- The Business Dept. from the High School is planning a Trick or Treat food drive on October 30.

Mike will be available with a van to transport food back to the pantry.

The Boy Scouts informed Mike that they are moving their food drive from March to April/May for better weather.

### Discussion of Pick 3 shortages

Cranberries and nuts have been moved to the Pick 3 section. Olive oil is stocked; it has been a popular item. All of the freezers are full, caution to everyone with the pork tenderloins, tend to fall out of

freezer. Snacks are plentiful on the shelves. Salad dressings are popular as well as ketchup, mustard and applesauce. Household items are popular when on the shelf such as shampoo, dish soap and liquid laundry detergent. Mike will purchase some of these suggested items.

Discussion - how to attract additional volunteers especially as subs

The question was asked why we are losing volunteers, may be the lack of consistent schedule. Linda suggested that board members give up a shift so volunteers can have a shift to keep busy and interested. United Way has a volunteer sign up/recruitment program.

Adjourn: MOTION (Judy/Linda) to adjourn the meeting, all in favor, adjourned. 3:12 p.m.

Respectfully submitted,

Candee J. Christen  
Deputy City Clerk