

PARKS AND RECREATION COMMITTEE MEETING MINUTES

April 11 2018

7:00 PM

Stoughton City Hall, Ed Overland Room



Present: Alderpersons: Regina Hirsch, Lisa Reeves, Matt Bartlett, Denise Duranczyk, and Parks & Recreation Director Dan Glynn

Guests: Finance Director Tammy LaBorde, Bill Blatterman, Ryan Quam

1. Call to Order

Meeting called to order by Regina Hirsch at 7:00 pm.

2. Approval of the Minutes from March 20, 2018

Motion by Denise Duranczyk seconded by Lisa Reeves to approve the minutes of March 20 as requested. Motion carried 4-0.

3. Communications

Bike Route Installation

Glynn shared that it was communicated with him that the signs would be installed by Rivers & Trails Taskforce Members on April 21. Hirsch shared that she would like the map posted on the Parks & Recreation Department website and that it would make a good Earth Day story for the newspaper.

Dane County Garage Fence

Glynn shared that the fence will be moved this summer by the County so that the trail can be installed in 2019.

Old Business

4. Park Development Fund Report

LaBorde shared that this was a complicated project and that she examined fees that were collected from back to 1999. LaBorde shared that the impact fee policy identified \$1.8 million in projects when it was developed. LaBorde shared that she needed to verify if \$402,000 was reserved for future projects. LaBorde shared that she believed \$224,000 was reserved for land purchases and \$199,000 of it could be used anywhere. LaBorde shared that there was \$116,000 reserved for improvements including \$70,000 for the Amundson Trail. LaBorde shared that she would have a completed report for our next meeting.

5. School District Use of the Youth Center

Glynn shared that the City is in contract negotiations with the School District. Glynn shared that the School District would like to finish out the school year as is.

6. Fair Contract

Glynn shared the ongoing communication with the Fair has not been consistent. On March 19 the Fair liaison with the City had indicated to Glynn that he thought the Fair would sign the updated contract. On April 6 the Fair liaison communicated that they were upset about the pickleball court and they were exploring their ability to sue the City for breach of contract. On April 10 the Fair liaison communicated that the Fair President was told by an alderperson to wait to sign the contract until the new city council was in place. Hirsch shared that we should meet with the School District to see if the Fair can use the bus garage as additional parking.

7. Yahara River Whitewater Park Update

Glynn shared that the presentation by Gary Lacy on the conceptual design will be May 16 in the opera house. Glynn shared that they will be meeting with DNR officials earlier that day about permitting for the project. Glynn shared that he completed a draft of the grant application and he met with the DNR grant administrator. Glynn shared that he will be meeting with Gary Becker from the RDA when he gets back from vacation. Glynn shared that he sent letters to the two neighbors of Riverside Park and heard back from both of them. Their main concerns were trash, bathroom facilities, and flooding. Glynn shared that he is working on filling the steering committee

for the project. Glynn shared that the committee consists of a parks planner from Dane County, Attorney Dregne, and Madison Sports Commission member so far. Duranczyk shared to contact Town of Dunkirk officials about the conceptual plan presentation. Hirsch shared to contact Main Street business owners about the conceptual plan presentation.

Motion made by Matt Bartlett and seconded by Lisa Reeves to recommend to Finance Committee that the Parks & Recreation Director can to apply for the Wisconsin DNR's Stewardship Local Assistance Grant Program and act on behalf of the City of Stoughton to sign the grant agreement if the grant funds are awarded. The resolution must include a fiscal impact. Motion passed 4-0.

8. Park Development Standard Guidelines - Tabled

Motion made by Denise Duranczyk seconded by Matt Bartlett to table. Motion passed 4-0.

9. Criddle Park Natural Playground

Glynn shared that he tentatively set a date of May 19 for the neighborhood potluck. The Committee shared that was Syttende Mai weekend and it should be rescheduled. Glynn shared that his Saturdays are booked until the middle of June with commitments. Hirsch shared that a Thursday night could work since that is not normally a City meeting night.

New Business

10. Aaker Road Development Park Plan

Quam shared that this project has had some hidden cost that may make it not possible. These cost include an urban service cost of \$20,000, and there is an existing pond not approved by the DNR that they will need to design around. The berm around the pond would need to be fixed, and they would need to replace the storm sewer pipe below Page St. They would also need to replace a Water Main. Quam shared that the park has some nice natural features to it including older oak trees and the pond would provide a nice feature. Hirsch shared that she was concerned about the visibility and access to the park. Duranczyk shared that the kit 60 to 63 would need to go to create better visibility and access.

11. Yahara River Trail Bids

Glynn shared that we didn't receive any bids. Glynn shared that it would be added as a bid alternative item when the Bjoin Park tennis court project goes out to bid. Glynn shared that he met with neighbors of the trail on April 11. Their concerns were the public using the private path that leads up to Vennevol, native vegetation being restored, and security.

12. Virgin Lake Trail

Glynn shared that the Cummins volunteer team met with Director Hebert, Supervisor Groom, and himself. The volunteers from Cummins thought the option provided was the best one. Glynn shared that he sent out a letter to neighbors of the park about the trail and one thought it would be too wet for a trail and that it would disturb wildlife. Hirsch shared that before approval that they would want an alternative plan and to look into the wood ducks and wetness issues.

13. Nordic Ridge Solar Sign

The Committee shared that they liked the sign. Bartlett shared that energy on the bottom was misspelled and if the energy production would be monitored online.

Motion made by Denise Duranczyk and seconded by Matt Bartlett to approve the design of the sign.

14. Uniroyal Easement Meeting

Glynn shared that he met with George Sanchez of Uniroyal about an easement to run a trail along their property to Water Street. Glynn shared that they were receptive to the idea of having a trail, but did not want to incur any cost and wanted a wall around their propane storage containers. Glynn shared that Uniroyal offered the parcel of land along the river for a park if the City would move their storage building to a vacant lot they own and demolished the other storage building.

15. Rotary Park Benches and Rain Garden - Tabled

Motion made by Denise Duranczyk seconded by Matt Bartlett to table. Motion passed 4-0.

16. Chalet Court Land – Tabled

Motion made by Denise Duranczyk seconded by Matt Bartlett to table. Motion passed 4-0.

17. Future Agenda Items

Mandt Park Waterfront Development Update

Parks & Open Space Plan

Park Development Standard Guidelines

Impact Fees

Fair Contract Update

Virgin Lake Trail Update

Rotary Park Benches and Rain Garden

Chalet Court Land

Adjournment

Motion made by Denise Duranczyk seconded by Lisa Reeves at 9:15 pm. Motion passed 4-0.