

Public Works Committee
Thursday, February 21, 2019 @ 6:00 PM
Public Works Facility – 2439 County Hwy A

Members Present: Alderpersons Sid Boersma, Lisa Reeves, Tom Majewski and Matt Bartlett

Absent/Excused: Rodney Scheel

Staff: Mayor Swadley, Public Works Director Brett Hebert and Vickie Erdahl

Guests: Marty Seffens, Stoughton Utilities

Call to Order: *Bartlett* called the meeting to order @ 6:02

1) **Communications:** *Hebert* reported:

- Snow Update: The Overtime budget is over the allotted amount by several thousand dollars, not including hours charged to comp time. 373 tons of salt has been used with 675 tons still available. There have been 16 snow events since Jan 1 with high snow amounts including rain and ice. There have been a few mail boxes hit.
- A snow-blower attachment for the tool cat is being looked into which would help with the downtown area and parks areas.
- Currently the city has 38 cul-de-sacs and with new developments the city is eliminate cul-de-sacs or going to oval shaped cul-de-sacs with an island in the middle which snow could be placed there instead of hauling.

Old Business:

2) **Compost Site Payment from Dunkirk:** After some discussion the committee decided to invoice Dunkirk Township for actual permits purchased versus a lump sum payment. Hebert has already notified Dunkirk of the average usage for the last five years.

New Business:

3) **Approve January 17, 2019 Meeting Minutes:** Motion by Boersma, seconded by Majewski to approve the minutes. Motion carried 4-0. (Mayor voted yes)

4) **Discussion Regarding Sump Pump Discharge into the Right of Way:** *Hebert* reported that the ground water table is high after all the rain we had last year and therefore a lot of water is being discharged into city right of ways and roads and causing several issues especially through the winter.

Public Works will be working on a case by case basis with residents to mitigate the hazards and keep the water on their property. At this time there are 30 – 40 known areas where there are issues. When road projects are being done, if the situation is found that there is drainage to the road, it will be rectified at that time.

Seffens (Stoughton Utilities) stated them some residents were putting the water down their sanitary sewers – which we do not want. Stoughton Utilities inspected sump pumps while they were installing new meters in homes.

5) **Discussion and Approval of the 2019 Tree Trimming Contract Award to Tree Wise Men:** *Hebert* stated that three (3) bids were received with the Tree Wise Men being the lowest bid. This company will devote two crews to do trimming of larger mature trees in Section 2 which needs to be completed by April 1, 2019. City staff will be trimming the smaller trees.

Motion by Majewski, seconded by Reeves to approve and award the 2019 Tree Trimming Contract in the amount of \$39,944.25 to the Tree Wise Man LLC Tree Service. Motion carried 5-0 (w/Mayor voting yes).

- 6) **Discussion and Approval of Extending the Contract for Tree Removal to Jim's Tree Service:** *Hebert* requested to extend the contract with Jim's Tree Service for removal of trees, stumps and restoration. Jim's Tree Service offered the city the same rate for the service as they have been charged in the last two years. Removal costs would be (\$10.25 – smaller trees and \$19.75 – larger trees) and \$ 5.95 for stump removal and restoration.

Motion by Boersma, seconded by Reeves to approve the extension for the 2019 Tree and Stump removal with restoration to Jim's Tree Service. Motion carried 5-0 (w/Mayor voting yes).

- 7) **Public Works Facility Tour:** Committee toured the facility. When finished the committee agreed to have future Public Works Meeting at the facility.

- 8) **Future Agenda Items:** Excavation /Right of Way Permit, Minimum Maintenance Standards, Parks Maintenance Agreements, Sidewalk Policy for 2020 and Downtown Business Assc./flowers

Moved by Boersma seconded by Bartlett to adjourn the meeting at 7:50 pm. Motion carried 4-0. Respectfully submitted by Vickie Erdahl Administrative Assistant –. 2/26/19