

**Public Works Committee**  
**Thursday, June 27, 2019 @ 5:00 PM**  
**Public Works Facility – 2439 County Hwy A**

**Members Present:** Alderpersons Sid Boersma, Lisa Reeves, Tom Majewski and Matt Bartlett

**Absent/Excused:** Rodney Scheel

**Staff:** Mayor Swadley, Public Works Director Brett Hebert and Vickie Erdahl

**Guests:** Ed Folger and Emily Barr – Stoughton residents

**Call to Order:** *Bartlett* called the meeting to order @ 5:00

1) **Communications:** *Hebert* reported:

- Open House was successful with nearly 100 people attending
- May storm had a lot of damage with 10 days of brush pick up – putting us behind several weeks on other projects
- Riverside Park parking area is in progress

**Old Business:**

NONE

**New Business:**

2) **Approve March 21, 2019 Meeting Minutes:** Motion by Reeves seconded by Majewski to approve the minutes. Motion carried 3-0.

3) **Election of New Public Works Chair and Vice Chair:** *Majewski* nominated Matt Bartlett for Chair, 2<sup>nd</sup> by Reeves. Motion carried 2-0. *Majewski* nominated Lisa Reeves as Vice-Chair, 2<sup>nd</sup> by Bartlett. Motion carried 2-0.

4) **Appointment to the Tree Commission:** *Matt Bartlett* volunteered to be on the Committee.

5) **Appointment to the Cemetery Board:** *Bartlett* appointed *Sid Boersma* to the Cemetery Board.

6) **Review Jefferson St Pedestrian Bridge Options:** *Hebert* presented the options and costs for the Jefferson St Pedestrian Bridge designs.

The committee stated Option 1 to remove the bridge and not replace it would not be considered. Option 2, which is a steel span bridge, constructed for pedestrian use only. Option 2 had three variations that the public and council could consider. Option 3 was to construct a one lane vehicular bridge with a multi-use pedestrian path as well. Other comments from the committee and guests were: 1) to include a bump out on the bridge for fishing 2) To increase safety for pedestrians on Main St near the exit of Main Page Ct, some type of lighting /signage should be installed. 3) if the bridge is going to be a single lane vehicular bridge to make it one-way as an exit only and 4) would like to host and open house in August to get feedback from the general public.

**Recommendation to direct staff to advertise an Open House for Pedestrian Bridge and take to the CIP Meeting with the suggested changes.**

- 7) **Review and Approve Piggybacking off the State Contract for Asphalt Repair & Maintenance:** *Hebert* proposed Piggybacking on the State contract for asphalt maintenance and repair. The quantity costs are significantly lower than what our local bid prices have been. Also, there would be no need to send out bids, which would save time.

**Motion by Boersma, 2<sup>nd</sup> by Reeves to approve Piggybacking off the State Contract for Asphalt Repair & Maintenance. Motion carried 5-0 (w/Mayor voting yes)**

- 8) **Review and Approve Changes to the Building Use Policy:** With City Hall relocating the policy was reviewed by the Leadership Team. Proposed changes: The building will now be referred to as "Opera House Facility", 2) meeting rooms have been listed as available with the former Recreation Dept room will become a meeting room and internal meeting rooms within city buildings are not available for public use.

Committee reviewed the changes and approved with language changes on Page 2 under the USERS section in line three to read as "*and is staffed by a City employee*".

**Motion by Reeves, seconded by Bartlett to recommend to Common Council to approve the document with corrections to USERS section. Motion carried 4-1 with the Mayor voting yes and Boersma opposing.**

- 9) **Discussion and Possible Action to Increase the Standard Minimum Right-of-Way Width:** *Hebert* provided the current Street design standards and a diagram to show a "typical" finish for different types of scenarios for streets.

**Motion by Boersma, seconded by Reeves to Postpone to the July Meeting. Motion carried 5-0 with the Mayor voting yes.**

- 10) **Future Agenda Items:** Standard Minimum Right of Way Width, Open House – Pedestrian Bridge

**Moved by Reeves seconded by Bartlett to adjourn the meeting at 6:25 pm. Motion carried 4-0. Respectfully submitted by Vickie Erdahl Administrative Assistant –. 7/2/19**