



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Food Pantry Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: CITY OF STOUGHTON FOOD PANTRY
Date /Time: Thursday, October 8, 2015 @ 1:00 p.m.
Location: Hall of Fame Room (381 E Main St, Stoughton WI 53589)
Dan Marshall, Judy Olson, Karol Castle, Mike Heger, Sandra Fleming
Members:

Note-For security reasons, the front doors of the City Hall building (including the elevator door) will be locked after 4:30 p.m. If you need to enter City Hall after that time, please use the entrance on the east side of City Hall (the planning department door). If you are physically challenged and are in need of the elevator or other assistance, please call 873-6677 prior to 4:30 p.m.

Item #	CALL TO ORDER
1.	Call to order at 1:00 p.m.
2.	Communications
3.	Approve minutes from 7/9/2015 meeting
4.	Discussion on Thanksgiving vouchers
5.	Discussion regarding Safe Pantry Manual
6.	Discussion for upcoming food drives
7.	Discussion on Friday Pantry hours
8.	Discussion of dates to close for upcoming Holiday hours
9.	Adjournment

cc: Mayor Olson, Food Pantry members, City Council Members, Department Heads, City Attorney, Stoughton Newspapers/WI State Journal, Clerk Lana Kropf, Library Administrative Assistant Sarah Monette
Note-An expanded meeting may constitute a quorum of the Council.