**COMMUNITY AFFAIRS/COUNCIL POLICY MEETING MINUTES**

**Tuesday, November 6, 2014, 5:00 p.m.**

**Hall of Fame Room, City of Stoughton, WI**

**Present:** Alderpersons Sonny Swangstu, Michael Engelberger, Greg Jenson, Tom Selsor

and Mayor Donna Olson.

**Others in attendance:** Alderperson Lawrence and Alderperson Swadley.

**Call to Order:** The meeting was called to order at 5:00 p.m. by Alderperson Greg Jenson.

**Communications:** None.

**Minutes:** Motion to approve the minutes of October 7, 2014 by Selsor, second by Engelberger. Motion passed 5-0.

**Review final 2014 Council Rules document:** Motion by Selsor to table until the December Community Affairs/ Council Policy Meeting, second by Engelberger. Motion passed 5-0.

**Review revised Council Computer Policy:** The Committee reviewed the recent changes to the Council Computer policy document. Motion by Swangstu to approve the revised Council Computer Policy, second by Selsor. Motion carried 5-0.

**Policy Discussion: The following policies were discussed:**

1. Regarding the reading of e-mails and printed statements during Public Comment &/or Public Hearings at Council, Planning Commission or other city meetings: Motion by Selsor to table until the December Community Affairs/ Council Policy Meeting, second by Engelberger. Motion passed 5-0.

**Future Agenda Items:** Review final 2014 Council rules document, creation of a policy in regards to the reading of e-mails and printed statements during Public Comment &/or Public Hearings at Council, Planning Commission or other city meetings, and Standing Committee Binder

**Adjournment**  Motion by Swangstu, second by Selsor, to adjourn at 5:37p.m. Motion carried 5-0.