

COMMISSION ON AGING MEETING MINUTES

Tuesday, November 1, 2016

Stoughton Room, Stoughton Area Senior Center

Present: Charlotte Snow, David Sharpe, Ros Gausman, Lou Havlik, Nancy Hoffman, Don Mix, Jeanne Schwass-Long

Staff Present: Cindy McGlynn, Hollee Camacho

Absent & Excused: David Bacon, Bob Barnett, Ron Jensen, Dennis Kittleson, Mary Onsager

Call to order: J. Schwass-Long called the meeting to order at 11:05 AM.

October Minutes:

N. Hoffman requested correction that the minutes read under Director Comments that she took "some" not all, of the photos for the display board she created.

Moved by R. Gausman, seconded by D. Sharpe to approve with correction; passed unanimously.

Director Comments

- We are still in the process of updating carpet and A/V media on the second floor.
- Medicare Part D season is here. Case Managers and a trained volunteer are helping with navigating the online Plan Finder. Staff will not make decisions for clients, just show options.
- Many staff changes are coming up....two Center staff will be retiring, one is moving and our Township Case Manager position is still open.
- The Dementia Friendly Community Committee has been active since July. So far, three businesses have been trained and several others are being scheduled. The committee plans to launch a Memory Café by March of next year.
- We're still \$7,000 short for our fundraising needs. A request was made in Oct.'s newsletter.

Committee Reports

Program: Committee met and looked at priorities. They are still looking for more people to help with carrying out their action plans. Call Tricia if you or someone you know would be interested in being involved with collaborating with different groups, expanding intergenerational programming and in planning "Bring a Buddy" events. Next meeting Dec. 6 at 9:30 AM

Public Relations: Committee is looking at low or no-cost marketing options. They are beginning to review the marketing plan and determining whether there are other groups to target and how. They are also planning to review needed building updates and marketing materials. They offer to work with the Evaluation Committee to survey the community on how they learn/would like to learn about events in Stoughton. Depending on the results, they hope to collaborate with the Chamber, Rec. Dept. and other community entities to reach a larger audience.

Discussion followed:

- Our newsletter space is limited to advertising just ongoing programs housed at the Center. Whereas in our Stoughton Area Guide for Senior Services we try to list all programs and services available to older adults. Paper copies are available at the Center and various locations throughout the City and the online version may be updated. It was suggested that the next print copy note that "updates made throughout the year will be noted online."
- Question raised if the Welcome Neighbor program still exists.

- Cindy will check with Skaalen's current policy for sharing information with their residents.

Volunteer: Meets Nov. 3 at 9am

Evaluation: Meets Nov. 3 at 1pm

Fund Development: Meets Nov. 11 at 2:30pm

Anyone is welcome and encouraged to attend any of our committee meetings!

Legislative updates

- City is up for approval from City Council tonight. The main personnel change is in creating an IT position.
- County Budget is expected to be finalized next week.
- City had its first comprehensive plan meeting last week. Today is the last day for completing a survey. They are downstairs and available online.

Meeting Adjourned: Moved by D. Sharpe, seconded by L. Havlik to adjourn the meeting. Carried unanimously. Meeting adjourned at 12:00PM.

Next Meeting: Tuesday, December 6 at 11:00 a.m