

City of Stoughton Police and Fire Commission Meeting Minutes

Monday, January 22, 2018

Stoughton Fire Department Conference Room

Members Present: Dan Kittleson (President), David Bursack, Jonathon Lewis (Vice President) and Peter Sveum

Members Absent and Excused: Amy Kahl (Secretary)

Staff Present: PD Chief Greg Leck, FD Chief Scott Wegner and AJ Gillingham, Director of Human Resources and Risk Management

Call to Order

The meeting was called to order by President Kittleson at 5:00pm.

Fire Chief Quarterly Report

Chief Wegner presented his report of fourth quarter, 2017 incidents, training and community service performed. Motion by Sveum, second by Lewis, to accept the report. Motion carried.

Police Chief Quarterly Report

Chief Leck presented his report of fourth quarter, 2017 incidents, training and community service performed. Motion by Sveum, second by Lewis, to accept the report. Motion carried.

Police Department Hiring Process and Schedule

Chief Leck presented a schedule for the hiring of one additional police officer. Applications are due January 29, 2018 at 5:00pm. There will be a review for minimum qualifications February 1, 2018. Tentative dates to schedule State examination and the examination itself are February 5, and 24, 2018. Review of the top qualifiers March 5, 2018. PFC interviews March 19 and 20, 2018. Top six applicants Assessment Center and internal interviews April 2, 2018. Dates for PFC certification, background investigations and final selection by Chief to be determined.

Police Department Succession Planning

Chief Leck discussed the idea of how the review of job descriptions will assist PD officers prepare for future leadership opportunities.

Adjournment

Motion by Lewis, second by Sveum, to adjourn at 6:45pm

Minutes submitted by Sveum, on behalf of Secretary Kahl.