

City of Stoughton Housing Authority Minutes

October 17, 2018 2:30 pm – Greenspire Apartments, 924 Jackson Street, Stoughton, WI

Present: Sid Boersma; Michael Engelberger; Senior Center Director Cindy McGlynn, Mayor Tim Swadley, City Treasurer Ryan Wiesen, and Kristina Dux,

Absent and Excused: Director of Finance Jamin Friedl was absent and excused.

Others Present:

Wendy Skoien of Greenspire; Linda Muller of HATS

The meeting was called to order at 2:30 p.m. by Engelberger.

Communications – Linda Muller announced that HATS successfully received approval for a \$300,000 grant for construction of new units for Pine Street.

Approval of the July 18, 2018 Housing Authority Minutes – Motion by Cindy McGlynn and second by Sid Boersma to approve the July 18, 2018 minutes. Motion carried unanimously.

Discussion regarding budget submitted to Rural Development – Wendy Skoien updated members on the development of the budget. Rents will increase in 2019 but most of the increased is expected to be covered by HUD. There will be a roughly 3% increase in expense budgets.

Management Report and Financials and Update on MPR Program – Skoien stated that she has called people on the waiting list about new openings and about 6 are interested. Greenspire Apartments has completed multiple inspections since the July 2018 meeting. Doors are currently being replaced. Management is working on receiving bids for replacements of windows. The non-smoking policy is being enforced.

Discussion on the HATS successful application to CDBG for homeless project on Pine Street – The grant was approved. It will be for construction of new units.

Members discussed developing new documents regarding the Purpose of the Housing Authority and Outlining Clear Rules and Vision. Creating a Community Development Authority was also discussed. It was decided that research will be done on how other housing authorities organized themselves and how their bylaws are organized.

Discussion regarding possible replacement for Dan Matson's position on the Housing Authority - Engelberger mentioned that Dan Matson tender his resignation due to moving out of Stoughton and thank him for his service. Tim Swadley stated that he will work to appoint a replacement for Matson.

Next Meeting – The next meeting will be held on January 16, 2019 at 2:30 pm at Stoughton City Hall.

Motion by Boersma, second by McGlynn, to adjourn at 3:21 pm. The motion passed unanimously.

Respectfully Submitted,
Ryan Wiesen