

City of Stoughton Housing Authority Minutes

November 7, 2018 at 3:00 p.m., City Hall 381 E. Main Street, Stoughton, WI 53589

Present: Fred Hundt, Senior Center Director McGlynn, Sid Boersma, Kristina Dux, Sue Broihahn, Mayor Swadley, Finance Director Friedl

Others Present: None

Call to Order: The meeting was called to order at 3:03 p.m. by Mayor Swadley

Communications

Mayor Swadley communicated the recent resignation of Michael Engelberger and Daniel Matson from the City of Stoughton Housing Authority

Mayor Swadley introduced Fred Hundt as the newest member of the City of Stoughton Housing Authority

Approval of the October 17, 2018 Housing Authority Minutes

Motion by Boersma and second by McGlynn to approve the October 17, 2018 Housing Authority minutes. Motion passed 5-0

Discussion and possible action regarding authorized signers on the Greenspire Reserve Accounts

- a. McFarland State Bank (Accounts ending in 512 and 504)
 - i. Remove the following individuals as authorized signers
 - 1. Michael Engelberger
 - 2. Dian Vollendorf
 - 3. Debbie Biga
 - 4. Joann Inda
 - 5. Julie Felhofer
 - 6. Laurie Thomack
 - ii. Add the following individuals as authorized signers
 - 1. Jamin Friedl
 - iii. Leave the following individuals as authorized signers
 - 1. Cindy McGlynn
 - iv. Grant all powers as listed in the "Description of Power" to Jamin Friedl and Cindy McGlynn

Motion by Boersma and second by Friedl to approve the aforementioned changes related to the McFarland State Bank Reserve Accounts. Motion passed 5-0

- b. Old National Bank (Account ending in 045)
 - i. Remove the following individuals as authorized signers

1. Michael Engelberger
2. Daniel Matson
3. Tammy LaBorde
- ii. Add the following individuals as authorized signers
 1. Jamin Friedl
 2. Cindy McGlynn
- iii. Grant all powers as listed in the "Powers Granted" section of the Corporate Authorization Resolution to Jamin Friedl and Cindy McGlynn

Motion by Boersma and second by Hundt to approve the aforementioned changes related to the Old National Bank Reserve Account. Motion passed 5-0

- c. Associated Bank (Accounts ending in 241 and 240)
 - i. Remove the following individuals as authorized signers
 1. Joann Inda
 2. Diane Vollendorf
 3. Laurie Thomack
 4. Jennifer Lauters
 5. Julie Felhofer
 6. Tammy LaBorde
 7. Daniel Matson
 - ii. Add the following individuals as authorized signers
 1. Jamin Friedl
 2. Cindy McGlynn
 - iii. Grant all powers associated with these accounts to Jamin Friedl and Cindy McGlynn

Motion by Boersma and second by Hundt to approve the aforementioned changes related to the Associated Bank Reserve Accounts. Motion passed 5-0

Discussion and possible action regarding the selection of a Chair, Vice Chair and Treasurer for the City of Stoughton Housing Authority

Motion by Boersma and second by Friedl to nominate McGlynn as the Chair of the Housing Authority effective immediately. Motion passed 5-0

Motion by Boersma and second by McGlynn to nominate Friedl as the Treasurer of the Housing Authority effective immediately. Motion passed 5-0

Motion by Boersma and second by McGlynn to nominate Hundt as the Vice Chair of the Housing Authority effective immediately. Motion passed 5-0

Discussion and possible action regarding the approval of the United States Department of Agriculture, Rural Development and Rural Housing Service Loan Resolution in the amount of \$350,000. This also includes Exhibits A and D to the Loan Resolution

Motion to approve the United States Department of Agriculture, Rural Development and Rural Housing Service Loan Resolution in the amount of \$350,000 and all associated exhibits, amendments and supplemental loan resolutions made by Boersma and second by McGlynn. Motion passed 5-0

Discussion and possible action regarding the approval of Change Order #5 related to the Greenspire 1 + 2 Rehabilitation

Motion by Boersma and second by Hundt to approve change order #5 related to the Greenspire 1 + 2 Rehabilitation. Motion passed 5-0

Discuss tenant concern at Greenspire and the Housing Authority's role when such concerns are brought to its attention

Discussion held related to tenant complaints regarding perceived retaliation from Greenspire as a result of past complaints made. Brief history of the past issues was provided by Broihahn and Dux.

Discussion followed confirming the underlying issue that was the subject of the initial complaint has been remedied and Jim Skoien of Greenspire will be providing documentation supporting that claim.

Greenspire management will keep the Housing Authority informed of any future complaints that may require the Housing Authority's attention.

Next Meeting

The next Housing Authority meeting is scheduled for January 16, 2019 at 2:30 in the Mayor's Office at Stoughton City Hall

Motion by Boersma and second by McGlynn to adjourn at 3:53. Motion passed 5-0

Respectfully submitted,
Jamin Friedl, CPA
City of Stoughton Finance Director