

COMMISSION ON AGING MEETING MINUTES

Tuesday, April 13, 2021

Stoughton Room, Stoughton Area Senior Center

Present: Cathy Christman, Roz Gausman, Lou Havlik, Barb Manson, Bob McGeever, Mary Onsager, David Sharpe, Susan Wollin

Staff Present: Cindy McGlynn, Hollee Camacho

Absent & Excused: Bob Barnett, Faith Schuck, Jeanne Schwass-Long

Call to order: L. Havlik called the meeting to order at 11:04 AM.

March Minutes: Moved by R. Gausman, M. Onsager seconded to approve; passed unanimously.

Comments by Director:

- Amy Lambright Murphy has put in her resignation as our Program/Volunteer Coordinator. She has graciously offered to continue to help us past her two weeks in wrapping up some projects while her new job allows. Cindy emphasized how fortunate we were to have her this past year to upgrade our online programming and communication capabilities. The position has been posted and we hope to begin the interview process next week. L. Havlik and D. Sharpe offered to assist with the interviewing.
- We expect to soon hear the Mayor's new appointee to COA from City Council.
- The City's network was hacked two weeks ago, leaving us without phones, emails and computers for over a week. All of the 130 City employee computers had to be wiped and rebuilt. Still not all staff have their full email history, files and programs.
- The case management database is now up and running. All of our March reports were successfully sent to the County. This goal was raised during our accreditation process and can now be checked off our action plan!
- We will have elections for COA Chair and Vice Chair positions at our next meeting in May. If you have any inquiries and changes you would like to make regarding your committee assignments, please reach out to Cindy.

Annex Update: The first bay is not renewing its rental agreement after this month.

Re-Opening Status:

- All staff have been back to working in the building since this April. Everyone has had their two shots, a few are still awaiting the two weeks for full vaccine immunity.
- While we can't fully open the doors yet, we are beginning to look at reopening in small groups. Our hope to do this is in early May, but it will depend on Dane County Public Health's guidance with current COVID-19 case numbers.
- We will observe the mask mandate and 6-foot social distancing for all in-building activities.

Committee Reports: No committees have met due to our computer mishap and catchup. The Fund Development Committee will meet soon, followed by the Public Relations Committee to begin work on our fundraising campaign.

Legislative Update: none

Meeting Adjourned: Moved by D. Sharpe and seconded by B. McGeever to adjourn the meeting. Carried unanimously. Meeting adjourned at 11:23 AM.

Next Meeting via Zoom: Tuesday, May 4, 2020 at 11:00 AM (date changed due to election)