

COMMUNITY AFFAIRS/COUNCIL POLICY MEETING MINUTES

Tuesday, January 6, 2015, 5:00 p.m.

Hall of Fame Room, City of Stoughton, WI

Present: Alderpersons Greg Jenson, Tom Selsor, Sonny Swangstu, and Mayor Olson.

Call to Order: The meeting was called to order at 5:01 p.m. by Alderperson Greg Jenson.

Communications: None.

Minutes: Motion to approve the minutes of December 2, 2014 by Selsor, second by Swangstu. Motion passed 4-0.

Review final 2014 Council Rules document: Motion by Selsor to table the review of final 2014 Council Rules document, second by Swangstu. Motion passed 4-0.

Policy Discussion: The following policies were discussed:

1. Regarding the reading of e-mails and printed statements during Public Comment &/or Public Hearings at Council, Planning Commission or other city meetings: Motion by Jenson to table discussion on this item until the May 5, 2015 meeting, second by Swangstu. Motion passed 4-0.
2. Regarding the amount the requester is charged for an open records request for both materials and staff time: Motion by Selsor to table this item until the March 3, 2015 meeting, second by Swangstu. Motion carried 4-0.

Discussion on the creation of a Standing Committee Binder: Alderperson Jenson noted that having the Council orientation binder updated to include that if a committee should want to put together their own binder, that the committee would be responsible for doing so. He stated the suggestion to also add into the binder that the previous year's committee chairperson, be present at the new committee's first meeting to aid the new chair. The chairperson directed City staff to complete this task without further review.

Discussion of Council agenda and Council minute placement on the City website: The Mayor noted that a meeting was held earlier in the week to discuss these changes with Amy Jo Gillingham, Laurie Sullivan, Lana Kropf, Bill Brehm, Derek Westby and herself. Media Services would be able to give the Mayor a report and/or recommendation by the end of the week. At that time, the Mayor would forward their findings on to the Community Affairs and Council Policy Committee.

Future Agenda Items: Policy discussion of the reading of e-mails and printed statements during the Public Comment &/or Public Hearings at Council, Planning Commission or other city meetings (At the May 5, 2015 Meeting). Regarding the amount the requester is charged for an open records request for both materials and staff time. Discussion of Council agenda and Council minute placement on the City website.

Adjournment Motion by Selsor to adjourn, second by Swangstu. The meeting was adjourned at 5:25pm, motion carried 4-0.