

COMMUNITY AFFAIRS/COUNCIL POLICY MEETING MINUTES
Tuesday, July 6, 2017, 6:00 p.m.
Hall of Fame Room, City of Stoughton, WI

Present: Alderpersons Lisa Reeves, Regina Hirsch, Scott Truehl, Tim Swadley, and Mayor Olson

Absent: None

Guests: Clerk Kropf, Tom Majewski, Tricia Suess, and Greg Jenson

Call to Order: The meeting was called to order at 6:00 p.m. by Chairperson Reeves.

Communications:
None

Discussion and possible action regarding the amended bylaws for the Stoughton Visitor Services:

Tricia Suess, the Chamber representative of the Stoughton Visitor Services, presented the Visitor Services bylaws as amended. She noted that many of the changes came to fit what was already occurring within the organization. Hirsch questioned if one person could serve in multiple capacities within Visitor Services, in a financial responsibility stand point. The committee also questioned if the municipal code that is cited in the bylaws is correct. Clerk Kropf indicated that she would work with Suess to make sure that the code was correct. The Committee wanted further clarification on the responsibility of the visitor services members and to bring back findings to the committee.

Motion by Hirsch, to table the item to clarify issues, second by Truehl. Motion carried 5-0.

Discussion and possible action regarding goals/objectives for the 2017/2018 Council term:

Chairperson reeves noted that she had gone through the Council goals/objectives and condensed them so that there were not any duplicates. The Committee discussed the best way to approach the goals as far as determining which goals should be assessed first. The Committee thought that the Council should review the goals that were listed under "Improve Efficiency" and "Internal/External Communication" first. Clerk Kropf indicated that some of the goals/objectives have already been addressed by staff and other committees. All members agreed that the leadership team should review the goals and return to the Clerk if any work has already happened or commenced on certain topics.

Motion by Swadley, to send the Council goals/objectives to the Stoughton Leadership team for their review and input then and return to the Committee for review, second by Truehl. Motion carried 5-0.

Approval of the June 6, 2017 Community Affairs and Council Policy Meeting Minutes:

Motion by Swadley, to approve the June 6, 2017 Community Affairs and Council Policy Meeting Minutes, second by Hirsch. Motion carried 5-0.

Discussion and possible action regarding current Planning Commission composition/duties and the possible creation of a Standing Planning Committee:

Majewski explained that he requested that this item be brought to the CA/CP committee for consideration. He feels that the Planning Commission has too much power and shouldn't be able to make decisions without the Council's consideration. The Planning Commission should have its own standing committee to review items before Council. Mayor Olson explained that the Planning Commission does have its own statutory duties and powers. The Council may not be able to remove powers from the Planning Commission that have been granted by state law. Truehl questioned the placement of alderpersons on the Planning Commission and wondered why each district was not

represented. The committee would like to see the ordinance of the Planning Commission composition changed to allow for an alderperson from each district and the same number of citizens members. Currently that would allow four alderpersons and four citizens to serve on the commission. He noted that in case of redistricting, the ordinance language should not identify a specific number of aldermanic districts, but note that there should be an even number of alderman and citizen appointees.

Motion by Truehl, to amend the ordinance relating to the Planning Commission composition to allow for each aldermanic district to be represented and to have the same number of citizen appointees and to amend this ordinance by the 2018 re-organizational meeting, second by Hirsch. Motion carried 5-0.

Motion by Hirsch, to request that Planning Director Scheel compile a list of items that the Planning Commission has complete authority over and that does not require Council consideration, second by Truehl. Motion carried 5-0.

Adjournment:

Motion by Swadley, to adjourn the July 6, 2017 meeting of the Community Affairs and Council Policy Committee, second by Truehl. Motion carried 5-0. The Community Affairs and Council Policy Committee adjourned at 7:33 p.m.