

FINANCE COMMITTEE MEETING MINUTES

June 28, 2016 – 6:00 p.m.

Council Chambers, Public Safety Building

Present:

Tim Swadley, Paul Lawrence, Regina Hirsch, Pat O'Connor, and Mayor Olson

Others Present:

Finance Director Laurie Sullivan and EMS Director Lisa Schimelpfenig

Absent and Excused:

None

Call to order:

Chairperson Lawrence called the meeting to order at 6:01 p.m.

Communications:

Alderman Swadley explained that he had requested to see a current Certificate of Liability Insurance for Hamacher Lawn Care Service from City Staff, as this contract will be at Council for consideration. Finance Director Sullivan explained that the City maintains all current certificate of insurance for any contractor.

Finance Director Sullivan stated that the CIP Budget meetings will be held on July 6 and July 7, 2016.

Reports: Contingency- May Treasurer's Report

Swadley stated that the contingency report needed to be updated to include the \$6,000 allocation to the Stoughton Fair Association and a \$9,000 purchase for the Fire Department to purchase onto a gateway radio system for the launch of DaneCom.

Finance Director Sullivan explained the City's TIF districts and their balances.

Finance Committee Minutes of June 14, 2016

Motion by O'Connor, to approve the Finance Committee minutes of June 14, 2016, second by Swadley. Motion carried unanimously 5-0.

Resolution approving the City of Stoughton Title VI Policy

Finance Director Sullivan explained that in order for the City to apply for a taxi grant, the City needs to adopt a Title VI Policy, relating to anti-discrimination. Hirsch questioned why the language relating to discriminated groups was so limited. She noted that she would like to address this policy at the next Community Affairs and Council Policy meeting to add language.

Motion by Swadley, to recommend approval of the Title VI Policy with the proposed changes and refer to Council for consideration, second by O'Connor. Motion carried 5-0.

EMS Township Contract Presentation

Finance Director Sullivan, along with EMS Director Schimelpfenig, gave the Committee a presentation regarding the new EMS contracts with the surrounding townships. They explained that this contract would be a fee for service contract versus a shared cost

contract as it has been in the past. They noted that the costs would be based on the population of the township and the number of citizens served. This contract would have set fees for three years and then will be reviewed again to ensure that the contract reflects actual operating costs.

The townships have not yet been introduced to the contract, but Sullivan and Schimelpfenig wanted Council members to be aware of the proposed contract to offer input. The committee expressed agreement in the method used to draft the contract. They noted that before any contract could be signed it would be reviewed by the City Attorney. No official committee action was taken.

Committee discussion regarding gaining citizen input in the budget process and getting communications out to citizens

Committee discussion consisted of ways to contact the citizens of Stoughton for updates on City events. Some ideas included: a database of addresses, email addresses, twitter or text and possibly conducting a City-wide survey to determine contact methods. No committee action was taken.

Future Agenda Items:

Retiree Reserve Fund- 201, Community Involvement with Budgeting Process – Communications of City Plans with Citizens

Adjournment

Motion by O'Connor, to adjourn the meeting of the Finance Committee, second by Lawrence. Motion carried unanimously 5-0. The Finance Committee meeting adjourned at 6:59 p.m.