

COMMUNITY AFFAIRS/COUNCIL POLICY MEETING MINUTES

Tuesday, June 7, 2016, 6:00 p.m.

Hall of Fame Room, City of Stoughton, WI

Present: Alderpersons Greg Jenson, Tim Swadley, Kathleen Johnson, Tom Selsor and Mayor Donna Olson

Absent: None

Guests: None

Call to Order: The meeting was called to order at 6:00 p.m. by Mayor Olson.

Communications: Mayor Olson explained that Alderperson Kittleson had suggested a city-wide publication to be sent to City of Stoughton residents to update them of city happenings and requested that the item be placed on the next agenda.

Mayor Olson requested that all alderpersons should read over the Council Orientation information located on the City's website.

Election of Committee Chair: Motion by Swadley, to nominate Alderperson Jenson as the Chair of the CA/CP Committee, second by Selsor. Motion carried 5-0.

Election of Committee Vice Chair: Motion by Swadley, to nominate Alderperson Johnson as the Vice Chair of the CA/CP Committee, second by Selsor. Motion carried 5-0.

Set Meeting Dates and Times:

The CA/CP Committee will continue to meet on the first Tuesday of the month at 6:00 p.m. in the Hall of Fame Room.

Discussion and possible action regarding changes to the Council Rules:

Alderperson Swadley suggested adding language to add section 8A to the current Council rules to state "The Council President is not eligible to chair standing committees. The Council President is the Chair of the Committee of the Whole." The reason for this inclusion is that the Council President is a member of the CIP Budget Committee along with the Chairs of the other six standing committees. Committee discussion encompassed adding language to Rule 7 to change the time that the Council must receive the agenda from 5:00 pm on the Thursday preceding the Council meeting to Noon on the Friday preceding the Council meeting. There must also be communication to the alders if the agenda and packet will not be sent out by noon.

The Committee added language to Council Rule 13A (Public Comment Period) to state, "Public Comment Period is an opportunity for citizens to share their views with the Council and should not be a two way conversation." The Committee also discussed that the public comment period should not just be for items on the agenda and that language should be taken off the Council agenda for future meetings. The complete Public Comment rule will be placed on the Public Comment form used at Council meetings.

Discussion regarding what motion or action requires a 2/3 or 3/4 majority vote:

No action was taken.

Approve the Minutes from March 1, 2016:

Motion by Selsor, to approve the minutes of March 1, 2016, second by Johnson.

Motion passed 5-0.

Discussion and possible action regarding the current Council rule pertaining to Public Comment Period:

Discussion on this item occurred earlier in the meeting, under item #3.

Discussion regarding an update to the City of Stoughton Strategic Planning:

Aldersperson Swadley suggested that the Committee of the Whole meet to discuss visioning, set goals, and discuss the City's strategic plan. The Committee directed the Finance Director to go over the current strategic plan and find content that might need to be updated. The committee suggested that the school district, Redevelopment Authority and Planning Commission be involved with the planning as well.

Discussion regarding New Aldersperson Mentoring:

The Committee discussed potentially starting a new aldersperson mentoring program. This program would allow a new aldersperson to work with an existing aldersperson, to learn about the City and the role of a Council member. Mayor Olson explained that each new aldersperson should schedule a time to meet with all of the department heads for a tour, if they cannot attend the scheduled tour. Mayor Olson also explained that on the City's website is the Aldersperson Orientation Binder and that all alders should review as a refresher.

Future Agenda Items:

- Review Council Rule Changes; including Public Comment Form Revisions
- Pig Wrestling
- Using the "Standard Code of Parliamentary Procedure"
- CA/CP Oversight committee presentations

Adjournment Motion by Selsor, to adjourn, second by Johnson. Motion carried 5-0. The meeting was adjourned at 7:56 p.m.