

COMMUNITY AFFAIRS/COUNCIL POLICY MEETING MINUTES

Tuesday, August 2, 2016, 6:00 p.m.

Hall of Fame Room, City of Stoughton, WI

Present: Alderpersons Greg Jenson, Tim Swadley, Kathleen Johnson, and Mayor Donna Olson

Absent: Tom Selsor

Guests: Michael Engelberger, Finance Director Sullivan & Paul Lawrence

Call to Order: The meeting was called to order at 6:00 p.m.

Communications: None

Discussion and possible action regarding changes to the Council Rules:

Alderson Jenson reviewed the proposed changes to the Council rules from the previous meeting. Committee discussion encompassed making the following changes to the Council rules. The committee discussed changing Council Rule 7B language pertaining to the agenda to say that the agenda must be sent to the Council no later than noon on the Friday prior to the Council meeting; the current language indicates that the agenda be sent out on the Thursday prior to Council. The committee also changed the deadline to amend the agenda from 5 days prior to the Council meeting to 4 days.

The committee added language to Council Rule 8A to state that: "The Council President is not eligible to chair standing committees. The Council President is the Chair of the Committee of the Whole and the Capital Improvement Plan (CIP) Committee."

The committee also recommended changing Council Rule 13A to state that "a citizen may appear before the Council..." instead of "a citizen may address the Council". This change is also to be made to the public comment period form that citizens use to register to speak at the Council meetings.

Motion by Swadley, to approve the changes and send to Council for consideration, second by Jenson. Motion carried 4-0.

Discussion and possible action regarding the replacement of "Roberts Rules of Order" with "The Standard Code of Parliamentary Procedure" as the standard fall back for the Council Rules:

The committee directed staff to investigate how many other communities use "The Standard Code of Parliamentary Procedure" versus "Roberts Rules of Order" and to bring back their findings to the Committee at the next meeting.

Discussion and possible action regarding Council Decorum:

Mayor Olson discussed the need to have decorum during Council and Committee meetings. She referred to the current Council Rule 3B that states: "The presiding officer shall preserve order, conduct the proceedings of the council, and be its parliamentarian. If a member does not follow the council's parliamentary rules, the presiding officer may, on his or her own motion, or shall, at any members' request, call the offending member to order. The council, if appealed to, shall decide the matter." She asked that Attorney Dregne put together a presentation on Council/Committee decorum and present at a Council meeting.

Mayor Olson left the meeting at 6:52 p.m.

Approval of June 7, 2016 Community Affairs and Council Policy Minutes:

Motion by Swadley, to approve the minutes of June 7, 2016, second by Johnson. Motion passed 3-0.

Discussion and possible action regarding the creation of an ordinance on Pig Wrestling:

The Committee reviewed the current City ordinance pertaining to animal cruelty. The current ordinance section 50-3(f) states: "Cruelty to animals and birds prohibited. No person except a peace or health officer in pursuit of his duties shall within the city shoot or kill or commit an act of cruelty on any animal or bird or disturb any bird's nests or eggs." The committee concluded to make section 50-3(f) to 50-3(f)(1) and to add a section 50-3(f)(2) to state: "Pig wrestling is prohibited."

Motion by Swadley, to approve the ordinance amendment and refer to the City Attorney for review, second by Johnson. Motion carried 3-0. This item will come back to the committee for consideration after the attorney's review.

Discussion and review of City's Title VI Policy:

The request to review this policy came from Alderperson Hirsch. This item will be tabled until such time that Alderperson Hirsch may address the committee.

Future Agenda Items:

- Review Council Rule Changes; including Public Comment Form Revisions
- Pig Wrestling Ordinance
- Using the "Standard Code of Parliamentary Procedure"
- CA/CP Oversight committee presentations

Adjournment Motion by Swadley, to adjourn, second by Johnson. Motion carried 3-0. The meeting was adjourned at 7:23 p.m.