

COMMISSION ON AGING MEETING MINUTES

Tuesday, June 1, 2021

Stoughton Room, Stoughton Area Senior Center

Present: Cathy Christman, Roz Gausman, Lou Havlik, Barb Manson, Bob McGeever, Faith Schuck, Jeanne Schwass-Long, David Sharpe, Joyce Tikalsky, Mayor Tim Swadley

Staff Present: Cindy McGlynn, Hollee Camacho

Absent & Excused: Susan Wollin

Call to order: L. Havlik called the meeting to order at 11:03 AM.

May Minutes: Moved by R. Gausman, B. McGeever seconded to approve; passed unanimously.

Comments by Director/Re-Opening Status

- The City has decided to follow Dane County Public Health and open all public buildings.
- The Senior Center will open to the public from 8:00AM - 4:30PM beginning June 2. We not have a mask requirement, but encourage individuals to mask to their comfort level. Staff are all vaccinated and not required to wears masks. We will be posting a sign saying that if you prefer we wear a mask while assisting you, to please let us know.
- Kim's Thursday pickup meals will continue and we hope to begin congregate meals in July.
- We are scheduling past activities gradually and cautiously. Staff are trying to cover as many bases as possible and appreciate everyone's patience as we navigate this transition. We encourage everyone to be respectful of each other's comfort levels.

Staff Update: We are excited to announce that Julia Hayde will be our Program & Volunteer Coordinator! She has varied experience with older adults in both programming and volunteer coordination. Julia will be begin the week of June 14. We will be changing offices to better accommodate work flow.

Committee Reports: We are looking for community members for COA committees, especially for Fund Development and Public Relations Committees who are beginning to discuss fundraising plans for the annex. Volunteer and Program Committees will be on hold until Julia feels comfortable in her new position. Hollee will re-send the current COA committee assignments.

- **COA member openings:** Bob Barnett has resigned from his COA City position. We thank him for his over five years of service. Mayor Swadley mentioned Holly Licht, City Clerk could post this and the vacant opening from Mary Onsager's resignation, along with the applications on the City Facebook page.
- **Fund Development Committee** met May 28 via Zoom.
 - The Committee's goal is to raise \$100,000 to renovate the Annex so we have large useful, ADA compliant spaces. We have an initial donation of \$20,000. Cindy is revisiting the estimate as construction materials have increased.

- L. Havlik has drafted a letter to be sent to all 53589 residents to raise awareness of what we do and want to do. 20% of the population is in our demographic (ages 50-100+) and that percentage will increase in coming years so the Center is open to everyone in the long run.
- It was also recommended that a thermometer displaying our current level of donation be outside the Center and in our newsletter.
- D. Sharpe is looking into foundations and grant opportunities. He emphasized how grant-writing is an art form and welcomes the recruitment of others with this skill.
- The group is also considering hosting a walk or run for all ages to participate.
- The group asks that COA members identify potential givers whether they are large corporations, local organizations or individuals. Cindy will make a list of these for her or other group members to personally reach out to or call.

Legislative Update: The City Budget process has started. Mayor Swadley added he and Cindy will be presenting to Rutland Township on what we do and what we need. Cindy emphasized that even though it is the Senior Center's responsibility to fundraise for the Annex's renovation, the City is increasing its responsibility to the space including the cost of its cleaning, maintenance and utilities. While Albion and Dunkirk are the only townships we provide case management for, we are a destination for other services and programming for residents of other surrounding townships.

Future Meetings: Moved by B. McGeever, R. Gausman seconded to continue holding COA meetings via Zoom; passed but with one opposition. Accommodations are requested for individuals with unreliable home internet connections. C. Christman offered the use of United Methodist Church's meeting room. J. Tikalsky will contact the School District's IT for information on how they manage and pay for hotspots for students.

Meeting Adjourned: Moved by B. McGeever and seconded by B. Manson to adjourn the meeting. Carried unanimously. Meeting adjourned at 11:43AM.

Next Meeting via Zoom: Tuesday, July 6, 2020 at 11:00 AM