

## COMMISSION ON AGING MEETING MINUTES

Tuesday, July 7, 2020

Stoughton Room, Stoughton Area Senior Center

**Present:** Bob Barnett, Roz Gausman, Lou Havlik, Barb Manson, Bob McGeever, Faith Schuck, Jeanne Schwass-Long, David Sharpe

**Staff Present:** Cindy McGlynn, Hollee Camacho, Mayor Tim Swadley

**Absent & Excused:** Sid Boersma, Mary Onsager, Susan Wollin

**Call to order:** L. Havlik called the meeting to order at 11:06 AM.

**Requested change to Agenda:** C. McGlynn asked permission to add the COA's re-election to the agenda as it had been missed with May's meeting cancelation. Motion made by D. Sharpe, seconded by B. McGeever and passed unanimously.

**COA Election:** D. Sharpe motioned to nominate Lou Havlik as COA Chair and Bob McGeever for as COA Vice Chair, R. Gausman seconded; passed unanimously.

**June Minutes:** Moved by B. McGeever, R. Gausman seconded to approve with grammatical edits; passed unanimously.

### **Comments by Director / Reopening Discussion:**

- I was not comfortable with opening the Center on July 6 as previously planned with the surge in COVID-19 numbers and decided to stay closed to the public. Some staff are working from home and some are continuing to come to work.
- Beginning July 6, we switched from the 3 days/week meal delivery back to 5 days/week. All kitchen and driver volunteers but one have agreed to return with our mandatory mask and 6 feet apart physical distancing policies in place.
- Many thanks to staff who continue to make a concerted effort to help as many people as possible through providing meals, case management, general information and assistance, and expanding virtual programming offerings.
- Cathy Christman has agreed to take Nan Hoffman's COA position. Mayor Swadley will appoint her, and H. Camacho will mail her an orientation folder.
- D. Sharpe requests copies of the new volunteer policies for physical distancing that B. McGeever had requested at June's meeting. Hollee will send these to all COA members.
- F. Schuck questioned how newsletters are now being distributed. Cindy responded that they are being mailed to all who have paid the \$9 annual subscription, are delivered with Meals on Wheels and Thursday carryout meals and available outside the Senior Center in a waterproof box and also on our website and Facebook page.
- The Hub and Tower Times announced our July 6<sup>th</sup> "re-opening by appointment date," but we have not received too many calls with confusion of our change in plans to not open.

- Mayor Swadley added that he's directing departments to be ready with supplies and policies for when it's safe to reopen City buildings. Until then, we're waiting to see if the numbers change.
- B. Barnett wondered what the plans are for the upcoming elections. Discussion followed that City Clerk Holly Licht is considering keeping the usual polling locations to avoid confusion. She will be offering a virtual presentation for the Senior Center on July 16 called "Voting in the Upcoming 2020 Elections." Hollee will send an email with a link to register.

**Committee Reports:** No committees have met since March.

- Discussion followed regarding the recommendations that were made from the results of the latest survey. Cindy asked if there were any other areas that were missed.
  - L. Havlik suggested the Fund Development Committee should consider ways to fundraise the Annex space should we be granted use of it.
  - C. McGlynn agreed the Committee could begin the leg work on determining some of our re-construction options and what they will cost, recommendations for using the Special Gifts fund and determining a ballpark amount needed to fundraise.
- L. Havlik questioned where to start with Committee work since Committees are needing re-election of chairs as well. Cindy responded that staff will initiate the meetings and assist with electing committee chairs.
- H. Camacho will send members the current listing of committee assignments along with the remaining action plans. C. McGlynn asks that everyone reviews them and get back to her if you have preferences to work on different or additional committees.

**Legislative Update:**

- There is currently no news with the City's budget aside from some building maintenance plans that are due in the CIP fund, a fund our staff and COA have no control over.
- We assume a 5% decrease from the County, as the Human Service Department is one of the largest county departments.
- The City hasn't talked about decreases, but with the uncertainty the pandemic has posed C. McGlynn suspects they will be ultra-conservative in putting together upcoming budgets.

**Meeting Adjourned:** Moved by D. Sharpe seconded by R. Gausman to adjourn the meeting. Carried unanimously. Meeting adjourned at 11:37 AM.

**Next Meeting via Zoom: Tuesday, August 4, 2020 at 11:00 AM**