



## OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Food Pantry Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the:  
Date /Time:  
Location:

### **CITY OF STOUGHTON FOOD PANTRY**

**Thursday, August 20, 2020 at 1:00 p.m.**

The meeting of the Food Pantry will be conducted virtually due to COVID-19. You can join the meeting from your computer tablet or smartphone <https://global.gotomeeting.com/join/272909733>

**You can also dial in using your phone.**

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

**Access Code: 272-909-733**

New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/272909733>

### Item # CALL TO ORDER

1. Call to order
2. Attendance
3. Approval of minutes from May 12, 2020
4. Stoughton Food Pantry financials – review/questions
5. Holiday Voucher
  - Approval of Holiday voucher
  - Discussion of amount to be offered
  - Discuss procedure for distribution and documentation
6. Pick and Save Vouchers
  - Amount of grocery vouchers were doubled in May due to increase in financial donations to the pantry, discuss if we want to extend increased vouchers
  - If vouchers are extended, set next review date

7. Extension of “no contact” pantry restrictions  
-Propose for client pickup effective October 1
8. Encouraging client participation in 2020 census  
-As requested by CAC (Dane County Census team will be sending materials for distribution)
9. Other business
10. Adjourn

Members: Mike Heger (Chair), Judy Olson, Sandy Fleming, Linda Lane, Val Macho  
Staff: Candee Christen, Deputy Clerk

Note-An expanded meeting may constitute a quorum of the Council.

Sent to: (via e-mail)

Food Pantry Committee

Cc: (via e-mail)

Mayor Swadley

Department Heads

Council Members

City Attorney Matthew Dregne

Stoughton Newspapers

Sara Monette

**Any person wishing to attend the meeting, whom because of a disability, requires special accommodation, should contact the City Clerk’s Office at (608) 873-6692 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. In addition, any person wishing to speak or have their comments heard but does not have access to the internet should also contact the City Clerk’s Office at the number above at least 24 hours before the scheduled meeting so appropriate arrangements can be made.**