

City of Stoughton Housing Authority Minutes

October 22, 2014 3:00pm

Greenspire Apts, 924 Jackson St. Stoughton, WI

Present: Michael Engelberger; Dan Matson, Cindy McGlynn

Others Present: Bev Thompson, Sue Broihahn, Kathy Olson and Wendy Skoien, or Broihahn Management & Consulting.

The meeting was called to order at 3:03 p.m. by Engelberger.

Minutes:

Motion to approve the minutes of July 30, 2014 by Matson, second by McGlynn. Motion carried unanimously. Kathy Olson has been named as Bev Thompson's replacement when she retires in January. The committee wants to thank Bev Thompson for her 18 years of service to the Housing Authority and wishes her good luck and good health in her retirement.

Monthly Reports:

The monthly reports were presented by Thompson and placed on file. Many vacant apartments (18 this year) have created stress on Turn over part of the budget. Usually do not have this many apartments vacated. Budget is approved, Thompson will send copies to City Hall. Audit dates are also set. She will also send a copy of the Capitol Needs Assessment.

Date for Holiday Party is December 5th at 12:00.

Contract Renewal:

January 1st is the contract date. Broihahn Management recommended a one year contract with the management fee would staying the same. Committee discussed contract length, preferring that it be 2 years. Broihahn Management agreed to a two year contract stating that the management fee may increase in the second year.

Matson motioned to enter into a two year contract with Broihahn Management for the Greenspire apartments, second by McGlynn. Motion carried unanimously.

Preservation Revitalization Grant:

Thompson explained the process and reported her conversation with employee Rural Development was positive. Committee and Broihahn Group agreed that it would be worth the time of putting together the grant. Olson and Broihahn will start moving forward with process.

Next meeting is scheduled to have Gary Becker from Vierbicher to discuss housing studies that have been completed. The committee though it would be beneficial to invite others who might be interested in the Housing discussion. The committee asked if Laurie could send out the United Way Housing Survey we had discussed previously. Dan Matson had sent it to City Hall, not everyone on the committee remembers receiving it. Please resend.

Moved by McGlynn, second by Matson to adjourn. Motion carried unanimously.

Respectfully Submitted,
Cindy McGlynn