OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Food Pantry Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: **CITY OF STOUGHTON FOOD PANTRY**

Date /Time: **December 14, 2022 – 3:00pm-5:00pm**

Item Location: **The meeting of the Food Pantry will be conducted In Person, EMS Meeting Room, 516 S Fourth St., Stoughton, WI,**

1. Call to order – attendance
2. Approval of minutes for October meeting
3. Vaccination requirements for volunteers
4. Revising quantity of food so that it is given out more equally on a per person basis – example - a family with twice the number of people should receive 2 times the amount of each food item etc.
5. Consideration of lengthening shifts and pantry hours, - Thursdays, Saturday, Deliveries, etc
6. Working on a Friends Group 501c3
7. Adjournment

Members: Mike Heger (Chair), Sandy Fleming, Linda Lane, Val Macho, Diane Williams
Staff: Tammy Nimmo, Deputy City Clerk

Note-An expanded meeting may constitute a quorum of the Council.
Sent to: (via e-mail) Food Pantry Committee
Cc: (via e-mail) Mayor Swadley Department Heads
Council Members City Attorney Matthew Dregne
Stoughton Newspapers Sara Monette

Any person wishing to attend the meeting, whom because of a disability, requires special accommodation, should contact the City Clerk's Office at (608) 873-6692 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. In addition, any person wishing to speak or have their comments heard but does not have access to the internet should also contact the City Clerk's Office at the number above at least 24 hours before the scheduled meeting so appropriate arrangements can be made.