

City of Stoughton
Minutes of the Food Pantry Committee

Date/Time: April 21, 2016

Location: Hall of Fame Room

Members: Judy Olson, Mike Heger, Sandy Flemming, Karol Castle

Also present: Deb Blaney, Deputy Clerk

CALL TO ORDER:

Mike Heger called the meeting to order at 1:10 p.m.

Communications

Deputy Clerk stated that she sent in the letter for the Jack DeLoss grant.

Elect new Chair and Vice Chair

Committee went over the terms of the positions again in regards to the minutes of the Food Pantry meeting of January 2015. The positions are staggered so that everyone's terms are not ending the same year. Terms are a 3 year position as stated in the minutes from January 2015. Mike Heger has stepped up to be the Chair of the committee and Sandy nominated Carol Kastle as Vice Chair. All in favor.

Approve minutes of 3-31-16

Mike motioned to approve the minutes, seconded by Carol. All in favor.

Discussion concerning the volunteer meeting of 4-18-16/training

Mike said that most of the volunteers showed up for the training, impressed with the turnout. Mike has taken care of the items that Wayne (CAC) pointed out. We are now compliant. From now on, training will be done every April. Any volunteer who has contact with the clients will need to have this training. The ones that were not able to be there will be trained in the next couple of weeks. Judy has all ready taken care of some and Sandy has volunteered to do some as well. The "snowbird" volunteers will be taken care of as soon as they return.

Discussion on Postal Food Drive

Will be held on Saturday of Syttende Mai, May 14th, 2016. Rita has made arrangements with Conway Trucking to put a trailer behind the Post Office. Postal workers will put their items into the truck. On May 21st, Food Pantry/volunteers will sort the items. Looking for help to get volunteers lined up and to help sort. Thanks to Rita Johnson for her help with these postal drives and getting volunteers to help. Rita will send out a reminder to volunteers. Looking to have people there between 8:00 a.m. and 9:00.

Discussion on new board members

Mike will send out an email to all volunteers first to see if anyone is interested in becoming a board member (Dan Marshall's term has ended and is not going to do it again). Jim Alonzo, from Cummins, has expressed interest in being on the board. Mike will contact him at some point to see if he is interested.

Adjournment

Motioned made by Sandy to adjourn at 1:55 p.m., second by Mike. All in favor. Next Food Pantry meeting is May 19th at 1:00 p.m.

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