

City of Stoughton
Minutes of the Food Pantry Committee

Date/Time: April 30, 2015 @1:30 p.m.

Location: Ed Overland Room

Members: Dan Marshall, Karol Castle, Judy Olson, Sandy Fleming
Mike Heger arrived at 1:35 p.m.

Also Present: Deb Blaney, Mayor Olson

CALL TO ORDER:

Dan Marshall called the meeting to order at 1:39 p.m.

Introductions

Dan introduced himself, along with the other members. Deb Blaney and Mayor Olson did as well.

Communications:

Mayor Olson stated that Debbie submitted the letter for the Jack DeLoss grant, in the amount of \$7000, same as last year. There was discussion regarding the Stoughton Community Foundation and the Walmart Foundation for grants.

Review minutes of January 8th, 2015

Moved by Heger to approve, second by Castle. All in Favor

Review Food Pantry Financials:

From now on, financial reports will be emailed to all members at the end of the month. All must have \$8000 in assets ahead of last years amount at this time. YTD is \$18,212.50 expenditures and \$33,000 in the check book. Pat Nowlan fundraiser is well over \$8,000 for 2014.

Food Drives:

May 9th is the food drive through the Postal Workers. Rita would like to be involved with this event. Start sometime after 12:00 p.m, people will drop off food. Rita is also working on volunteers for this day. Sandy will be in contact with Rita. Dan will be in charge of the Girlscouts Food Drive in October. Mike Heger is chairing and organizing the Kiwanis food drive.

Discussion also regarding the May 19th Chamber golf outing at the Country Club. Profits from the day will go to the Food Pantry. Golfers will also be allowed to bring non perishable items for the Pantry. Judy, Karol and Sandy will attend around 5:00 or 5:30 to represent the Pantry. Possibly call Dairyland Electric to let them know about this outing, they may support this event. They have been very supportive of the Food Pantry's golf outings in the past.

Future Fundraising:

Karol discussed getting together some type of musical event, open mic night. She has friends that are in a band to see if they are interested in doing something like this for the pantry. Possibly other bands in the area that may want to support this event as well. Karol will follow up on this. Shooting for some time in the fall of 2015.

Discussion on possibly putting an information table out at the Catfish River Festival for the July 4th weekend.

Pick N Save, Bread Schedule, CAC

Monday and Thursday is bread pick up day from PNS. Dan Metz is getting all the bread. He should be coming to the pantry to drop off the bread, sometimes he does and some times he doesn't. Need to get in contact with him and figure out what the should be taking place. Amy may know him, will have her contact him to get things straightened out. Judy will call Amy and have her get ahold of Dan.

Pam and Mike Griggs have been picking up the PNS bags on the 1st & 3rd weeks and United Methodist pantry has been getting them on the 2nd and 4th.

The CAC pallets need to be returned to CAC. Mike can get pallets from Habitat if the pantry needs them, he will contact Wayne.

Clerical Duties

Dan and Judy read through the list of volunteers and updated them as they went along.

The members went through the task list and decided who does what. Mike H will update the list and distribute when done.

Other Business

Judy nominated Dan as Chair of the committee, Karol second it. Judy also nominated Mike as Vice Chair, Karol second it. All in favor.

Dan inquired as to whether or not they could have Food Pantry meetings at night because he will be working again and may not be available for day time meetings. Deb Blaney would not be able to attend to take the minutes at night.

Discussion on a donate button on the Food Pantry website so people can donate online to the Food Pantry. Deb Blaney will ask Finance Director Sullivan if this is possible.

Mike H left at 3:20 p.m.

Adjournment

Motion made by Dan to Adjourn at 3:30, second by Judy. All in favor.