



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Food Pantry Committee of the City of Stoughton, Wisconsin will hold a regular or special meeting as indicated on the date, time and location given below.

Meeting of the: CITY OF STOUGHTON FOOD PANTRY
Date /Time: Thursday, February 20, 2020 at 2:00 p.m.
Location: Hall of Fame Room (381 E Main St, Stoughton WI 53589)

Item # CALL TO ORDER

1. Call to order
2. Attendance
3. Approval of minutes from January 8, 2020
4. Review of final revisions to the pantry handbook
5. Volunteer meeting scheduled for March 12, 2020 - set agenda for the meeting
6. Review of opening and locking automatic timing - How long before the pantry is automatically unlocked /after – locked
7. Discuss proof of address for children if under a certain age
8. Requirements for proof of address every month for person picking up food
9. Concerns from volunteers not having a break between shifts to stock, etc. but perhaps we should have this on the March meeting ask again how the shifts are working for people
10. Discussion of CAC survey for our clients
11. Replacement of board member (Karol Castle)
12. Other business
13. Adjourn

cc: Mayor, Food Pantry members, City Council Members, Department Heads, City Attorney, Stoughton Newspapers, Deputy Clerk Candee Christen, Library Administrative Assistant Sarah Monette

Note-An expanded meeting may constitute a quorum of the Council.