

Food Pantry Committee Minutes
Thursday, February 21, 2019 at 2 p.m.
Hall of Fame Room, City of Stoughton WI

Call to order

Mike called the meeting to order at 2 p.m.

Attendance

Mike, Linda, Carol, Judy were present. Sandy was absent-excused. Candee Christen was present as well.

Approval of Minutes

Motion by Linda, second by Judy to approve the Dec 20, 2018 minutes. Motion carried 4-0.

Staff training - computer, procedures, and etc. issue of not recording all visits on the

Computer

Will be discussed at the Training and Confidentiality meeting, set for March 28 at 2 p.m. in the Stoughton Fire Dept. training room.

It was noted that volunteers need to stock and move items on a daily basis, Mike will discuss this issue with them.

Upcoming TEFAP commodities expected to expand by 300% by March

Catfish, beef roast, center cut pork chop picked up. Apples are great and going fast. USDA is increasing its distribution to 780,000 lbs.

The new freezer helps with the increased stock. Mike has put the apples in the cooler. He noted that next month he will be picking up apples, oranges and grapefruit from TEFAP.

Senior boxes were discussed and it was noted that the boxes are a lot of food for senior folks and are being turned down.

Financial

Usage by families is declining by almost 25% for the last 3 months, with about 130 families coming during the month. Donations remain strong- very generous donators.

Pantry Issues

The pantry is small and we have looked at adding additional coolers/freezers but have had a difficult time finding space for additional equipment Mike noted the he has been contacted by Jim Alonzo of Cummins regarding the donation of money for a capital purchase, it was discussed that there is not room at this time for another freezer or cooler, the donation will have to hold for now.

Food Drives

March 9 the Boy Scouts will be collecting items for donation to the Food Pantry.

Encouraging clients using own bags and offering pick 3 bonus: Increase the pick three to pick four if family brings in their own bags, all in favor of the increase. This was approved beginning April 1 2019.

Continuing patron concern: Judy presented concerns from a patron of the Pantry noting that the patron has an issue at the grocery store regarding her calling in her groceries and being unable to use vouchers. Mike noted, from his discussion with Pick and Save, that all online orders must be paid for first. Vouchers are unable to be used online. Patron would like the food pantry to shop for her, Mike noted that the Pantry staff just cannot do this. Linda suggested that the message in response should be consistent as nothing can be changed with Pick and Save and the use of the vouchers.

Adjournment:

Motion by Carol, second by Judy to adjourn at 2:55 PM. Motion carried 4-0.

Next meeting to be held April 18th at 2 PM. Location to be announced due to City Hall staff moving.

Respectfully submitted,
Candee Christen
Deputy Clerk